

Agenda for Ordinary meeting of Avon Dassett Parish Council
17th January 2022, 7.00pm
in The Reading Room, Avon Dassett

All attendees are requested to strictly adhere to the Meeting Protocol.

- 1) DECLARATIONS OF INTEREST:
- 2) CONFIRM MINUTES: Confirm the minutes of the Monthly Meeting 22 November 2021
- 3) MATTERS ARISING:
- 4) QUESTIONS FROM THE PUBLIC: (Limited to 3 minutes per speaker, 15 minutes in total)
- 5) COMMUNITY:
 - a) Coronavirus update
 - b) Burial Ground
 - c) Community Policing/Neighbourhood Watch
 - d) Playground
 - e) The Village War Memorial
 - f) The Reading Room
 - g) Roads, Traffic and Drains
 - h) Projects update:
 - i) General update
 - ii) St John's Church
 - iii) Community Speedwatch
 - i) Parish Plan: Update
- 6) COMMUNICATION & ADMINISTRATION:
 - a) Avon Dassett Clerk and Responsible Financial Officer
- 7) COUNCIL REPORTS:
 - a) Warwickshire County Council:
 - b) Stratford on Avon District Council
- 8) CORRESPONDENCE:
 - a) Annual Christmas Gathering
- 9) PLANNING:
 - a) Declarations of interests:
 - b) Applications:
 - i) 21/03638FUL Dassett Field House: Formation of wood-chip turn-out paddocks for horses in existing grass turn-out paddocks
 - ii) 21/03690FUL Dassett Fields House: Erection of storage barn with associated works
 - iii) 21/03709FUL Dassett Fields House: Erection of indoor riding arena, stables and staff WC with associated works
 - c) Decisions: None
- 10) FINANCE:
 - a) Financial statements (including authorisation of payments) at 31st December 2021 and 10th January 2022: - Appendix A
 - b) Approval of the Precept Application for the financial year 2022 – 2023:
 - c) Payments for authorisation at the meeting:
 - d) Approval of the Internal Auditor for the financial year ended 31 March 2022:
- 11) MEMBER REPORTS:
- 12) MEETING DATES: 17 January; 7 March; 4 April; 9 May (AGM; Parish Meeting and Monthly Meeting); 4 July; 5 September; 7 November.

Friday, 31 December 2021

	<u>Actual</u>		<u>Net Receipts</u>	<u>Variance With Budget</u>	<u>Budget</u>
Receipts					
Precept	£15,660.00		£15,660.00	£50.00	£15,610.00
Bank Interest	£1.32		£1.32	£1.32	£0.00
Burial Ground	£200.00		£200.00	£200.00	£0.00
Miscellaneous - Funds From Village Functions	£123.65		£123.65	£123.65	£0.00
Hire of Reading Room, car park etc	£0.00		£0.00	£0.00	£0.00
Mowing Refund From Stratford District Council	£0.00		£0.00	£0.00	£0.00
Freedom of Information Fees Received	£0.00		£0.00	£0.00	£0.00
Election Fees Re The Use Of The Reading Room	£0.00		£0.00	£0.00	£0.00
VAT Reimbursement	£1,379.06		£1,379.06	£1,379.06	£0.00
TOTAL RECEIPTS	£17,364.03	£0.00	£17,364.03	£1,754.03	£15,610.00
	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	(£210.00)		(£210.00)	(£30.00)	£180.00
Reading Room: Electricity Supply	(£270.57)		(£270.57)	£379.43	£650.00
Reading Room: Maintenance	(£204.29)		(£204.29)	£295.71	£500.00
Reading Room: Rates	£0.00		£0.00	£0.00	£0.00
Total Reading Room	(£684.86)	£0.00	(£684.86)	£645.14	£1,330.00
Administration					
Staff costs:					
Clerk's Pay	(£2,789.54)	£0.00	(£2,789.54)	£1,960.46	£4,750.00
ADPC Pension Contribution	(£643.16)		(£643.16)	£556.84	£1,200.00
Employee Pension Contribution	(£138.95)		(£138.95)	(£138.95)	£0.00
Administration Expenses	(£501.05)		(£501.05)	(£21.05)	£480.00
ADPC Training	(£36.00)		(£36.00)	£324.00	£360.00
Audit Fees	(£362.50)		(£362.50)	£37.50	£400.00
Data Protection	(£35.00)		(£35.00)	£15.00	£50.00
Election Fees	£0.00	£0.00	£0.00	£0.00	£0.00
Councillors' expenses	£0.00		£0.00	£0.00	£0.00
WALC Subscriptions	(£183.00)		(£183.00)	(£53.00)	£130.00
Insurance	(£544.76)		(£544.76)	£55.24	£600.00
Total Administration	(£5,233.96)	£0.00	(£5,233.96)	£2,736.04	£7,970.00
Village Maintenance					
Street Light Maintenance	£0.00		£0.00	£150.00	£150.00
Street Light Electricity Supply	(£470.42)		(£470.42)	£379.58	£850.00
Village Maintenance & Mowing	(£2,649.40)	£0.00	(£2,649.40)	(£149.40)	£2,500.00
Tubs Etc	(£113.90)		(£113.90)	£136.10	£250.00
Total Village Maintenance	(£3,233.72)	£0.00	(£3,233.72)	£516.28	£3,750.00
Playground					
Playground Lease & Inspections	(£99.00)		(£99.00)	£51.00	£150.00
Playground Equipment and Repairs	(£67.80)		(£67.80)	£182.20	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00	£250.00
Total Playground	(£166.80)	£0.00	(£166.80)	£483.20	£650.00
Communications & IT Expenditure					
Avon Dassett Parish Council Website	(£215.90)		(£215.90)	£14.10	£230.00
Communications & Surveys	£0.00		£0.00	£0.00	£0.00
IT Software, Hardware & Consumables	(£334.56)		(£334.56)	(£34.56)	£300.00
Total Communications & IT Expenditure	(£550.46)	£0.00	(£550.46)	(£20.46)	£530.00
Miscellaneous					
Coffee Morning Expenses & Xmas Gathering	(£7.75)		(£7.75)	£172.25	£180.00
Other - Section 111	(£1,080.00)	£1,080.00	£0.00	£0.00	£0.00
Other - Section 137	(£395.00)		(£395.00)	(£395.00)	£0.00
Defibrillator	(£50.10)		(£50.10)	£149.90	£200.00
Community Projects	(£429.96)		(£429.96)	£570.04	£1,000.00
Total Miscellaneous	(£1,962.81)	£1,080.00	(£882.81)	£497.19	£1,380.00
TOTAL PAYMENTS	(£11,832.61)	£1,080.00	(£10,752.61)	£4,857.39	£15,610.00

Reserves

	01 April 2021	Deposits	Withdrawals	31 December 2021
General Reserve	£0.00	£9,439.55	(£1,080.00)	£8,359.55
Defibrillator	£250.00	£0.00	£0.00	£250.00
St John's Steps Appeal Funds	£86.19	£0.00	£0.00	£86.19
IT Equipment & Software	£565.95	£1.32	£0.00	£567.27
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00
Village Cemetary	£575.00	£0.00	£0.00	£575.00
Reading Room Maintenance	£8,810.00	£0.00	£0.00	£8,810.00
Parish Plan	£2,000.00	£0.00	£0.00	£2,000.00
Playground Maintenance	£250.00	£0.00	£0.00	£250.00
Village Maintenance	£230.00	£0.00	£0.00	£230.00
Total Reserves	£13,152.14	£9,440.87	(£1,080.00)	£21,513.01

Closing Period Bank Balances As At:**31 December 2021**

Current Account £5,749.77

Deposit Account £21,513.01

Signed.....
Chair Avon Dassett Parish Council
Monday, 17 January 2022

**Avon Dassett Parish Council
Financial Statement**

Balances as at close of business:

Friday, 31 December 2021

Current Account:

£4,385.99

Deposit Account:

£21,513.20

Payments & Receipts Since 1 April 2021

Current Account:

Date	Payee	Details	Budget Category	Payment	Receipt
07 April 2021	HMRC	VAT Refund	VAT Reimbursement	£0.00	£860.33
07 April 2021	Frank Mann Farmers	Cemetery Fence Repairs	Village Maintenance & Mowing	(£174.00)	£0.00
12 April 2021	Charlotte Dancer	Cleaning Reading Room Feb	Reading Room: Cleaning	(£30.00)	£0.00
12 April 2021	Zurich Insurance	Insurance Premium	Insurance	(£544.76)	£0.00
15 April 2021	HMRC	PAYE	Clerk's Pay	(£7.31)	£0.00
16 April 2021	Zoom	Online Conference Facility	IT Software, Hardware & Consumables	(£143.88)	£0.00
20 April 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£70.89)	£0.00
20 April 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£18.48)	£0.00
20 April 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
20 April 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
21 April 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£34.79)	£0.00
21 April 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£318.72)	£0.00
26 April 2021	Stratford District Council	Precept	Precept	£0.00	£7,805.00
29 April 2021	HMRC	VAT Refund	VAT Reimbursement	£0.00	£518.73
07 May 2021	T. Gill	Covid Phone March	Community Projects	(£13.20)	£0.00
07 May 2021	T. Gill	Covid Phone April	Community Projects	(£13.20)	£0.00
07 May 2021	H. Hide-Wright	Expenses March & April	Administration Expenses	(£76.89)	£0.00
07 May 2021	C. Dancer	Cleaning RR April Inv 6	Reading Room: Cleaning	(£30.00)	£0.00
07 May 2021	AD History Group	Community Website Grant	Community Projects	(£250.00)	£0.00
07 May 2021	T. Gill	Refuse Bags	Reading Room: Maintenance	(£19.69)	£0.00
07 May 2021	WALC	Annual Subscription	WALC Subscriptions	(£123.00)	£0.00
13 May 2021	Warwickshire Rural Community	Membership Fee	WALC Subscriptions	(£60.00)	£0.00
13 May 2021	T Gill	Online Conference Facility	IT Software, Hardware & Consumables	(£143.88)	£0.00
19 May 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£9.59)	£0.00
20 May 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£71.51)	£0.00
20 May 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£87.35)	£0.00
20 May 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£22.77)	£0.00
20 May 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
20 May 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
21 May 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£318.72)	£0.00
15 June 2021	Total Gas and Power	Electricity	Street Light Electricity Supply	(£238.43)	£0.00
15 June 2021	David Hicks	Village Flower Tubs	Village Maintenance & Mowing	(£167.40)	£0.00
15 June 2021	Trevor Gill	Covid Phone May	Community Projects	(£13.38)	£0.00
15 June 2021	Frank Mann Farmers	Inv 2506	Village Maintenance & Mowing	(£355.20)	£0.00
15 June 2021	Frank Mann Farmers	Inv 2525	Village Maintenance & Mowing	(£355.20)	£0.00
15 June 2021	Charlotte Dancer	Cleaning RR Inv 7 May	Reading Room: Cleaning	(£30.00)	£0.00
18 June 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£27.58)	£0.00
21 June 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£70.89)	£0.00
21 June 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£18.48)	£0.00
21 June 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
21 June 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
21 June 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£317.52)	£0.00
13 July 2021	Burton Dassett Village Hall	Hall Hire	Administration Expenses	(£30.00)	£0.00
20 July 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£70.89)	£0.00
20 July 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£18.48)	£0.00
20 July 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
20 July 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£317.52)	£0.00
20 July 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
20 July 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£40.79)	£0.00
27 July 2021	T. Gill	Covid Phone June	Community Projects	(£13.20)	£0.00
27 July 2021	T. Gill	Covid Phone July	Community Projects	(£13.46)	£0.00
27 July 2021	Hide-Wright	Expenses 26 July 2021	Administration Expenses	(£45.00)	£0.00
27 July 2021	C. Dancer	Cleaning Reading Room June Inv8	Reading Room: Cleaning	(£30.00)	£0.00
27 July 2021	C. Dancer	Cleaning Reading Room July Inv9	Reading Room: Cleaning	(£30.00)	£0.00
27 July 2021	Frank Mann Farmers	Mowing Inv 2542	Village Maintenance & Mowing	(£487.20)	£0.00
27 July 2021	Eon	Electricity	Reading Room: Electricity Supply	(£86.57)	£0.00
27 July 2021	Trevor Gill	Fir Tree Pest Control	Village Maintenance & Mowing	(£40.00)	£0.00
27 July 2021	W. J. Robinson	Internal Audit Inv 011	Audit Fees	(£12.50)	£0.00
27 July 2021	W. J. Robinson	Internal Audit Fee Balance	Audit Fees	(£110.00)	£0.00
27 July 2021	M Franklin	Open Gardens Donation	Miscellaneous - Funds From Village Functions	£0.00	£123.65
28 July 2021	Total Gas and Power	Electricity	Street Light Electricity Supply	(£208.99)	£0.00
18 August 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£15.59)	£0.00
20 August 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£103.81)	£0.00

**Avon Dassett Parish Council
Financial Statement**

Balances as at close of business:

Friday, 31 December 2021

Current Account: £4,385.99
Deposit Account: £21,513.20

Current Account:

Date	Payee	Details	Budget Category	Payment	Receipt
20 August 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£27.06)	£0.00
20 August 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
20 August 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£451.34)	£0.00
20 August 2021	HMRC	Clerk's Salary	Clerk's Pay	(£13.60)	£0.00
20 August 2021	Eon	Electricity	Street Light Electricity Supply	(£23.00)	£0.00
07 September 2021	T. Gill	Covid Phone August	Community Projects	(£13.38)	£0.00
07 September 2021	T Gill	Village Coffee Morning	Coffee Morning Expenses & Xmas Gathering	(£7.75)	£0.00
07 September 2021	Hide-Wright	Expenses August 2021	Administration Expenses	(£15.00)	£0.00
07 September 2021	C. Dancer	Cleaning Reading Room August Inv 10	Reading Room: Cleaning	(£30.00)	£0.00
07 September 2021	Frank Mann Farmers	Mowing Inv 2558	Village Maintenance & Mowing	(£405.60)	£0.00
07 September 2021	Burton Dassett Village Hall	Hall Hire	Administration Expenses	(£30.00)	£0.00
20 September 2021	Stratford District Council	Precept	Precept	£0.00	£7,855.00
20 September 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£93.68)	£0.00
20 September 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£24.42)	£0.00
20 September 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
20 September 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£415.18)	£0.00
20 September 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£15.59)	£0.00
20 September 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
06 October 2021	Frank Mann Farmers	Mowing Inv 2558	Village Maintenance & Mowing	(£355.20)	£0.00
06 October 2021	Burton Dassett Village Hall	Hall Hire	Administration Expenses	(£30.00)	£0.00
06 October 2021	T. Gill	Covid Phone Sept	Community Projects	(£13.38)	£0.00
06 October 2021	Wicksteed Leisure	Playground - Baby Swing	Playground Equipment and Repairs	(£67.80)	£0.00
06 October 2021	Hide-Wright	Expenses September 2021	Administration Expenses	(£47.10)	£0.00
06 October 2021	Tommy Statues	Remembrance Statues	Community Projects	(£395.00)	£0.00
08 October 2021	Dell	Extended Warranty Re Laptop	IT Software, Hardware & Consumables	(£46.80)	£0.00
13 October 2021	T Gill	Defibrillator Pads	Defibrillator	(£50.10)	£0.00
20 October 2021	Nuthatch	Reading Room Water Problem	Reading Room: Maintenance	(£85.00)	£0.00
20 October 2021	D Watts	Cemetery Fees	Burial Ground	£0.00	£200.00
20 October 2021	ICO Fees	Data Protection Fees	Data Protection	(£35.00)	£0.00
20 October 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£317.52)	£0.00
20 October 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£70.89)	£0.00
20 October 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£18.48)	£0.00
20 October 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
20 October 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
20 October 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£40.79)	£0.00
21 October 2021	C. Dancer	Cleaning Reading Room	Reading Room: Cleaning	(£30.00)	£0.00
22 October 2021	British Telecom	Reading Room WiFi	Reading Room: Maintenance	(£39.22)	£0.00
05 November 2021	WALC	Training	ADPC Training	(£36.00)	£0.00
05 November 2021	PKF Littlejohn	External Audit	Audit Fees	(£240.00)	£0.00
18 November 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£15.59)	£0.00
22 October 2021	British Telecom	Reading Room WiFi	Reading Room: Maintenance	(£30.19)	£0.00
22 November 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
22 November 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£240.60)	£0.00
22 November 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
22 November 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£19.06)	£0.00
23 November 2021	T. Gill	Covid Phone Sept	Community Projects	(£26.76)	£0.00
23 November 2021	Frank Mann Farmers	Mowing Inv 2558	Village Maintenance & Mowing	(£309.60)	£0.00
23 November 2021	Royal British Legion	Remembrance Day Wreath	Community Projects	(£60.00)	£0.00
23 November 2021	Playsaftefy Limited	Playground Inspection Rewport	Playground Lease & Inspections	(£99.00)	£0.00
03 December 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£51.99)	£0.00
03 December 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£13.55)	£0.00
20 December 2021	David Hicks	Village Tubs	Tubs Etc	(£113.90)	£0.00
20 December 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£15.59)	£0.00
20 December 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
21 December 2021	British Telecom	Reading Room WiFi	Reading Room: Maintenance	(£30.19)	£0.00
				£10,752.61	£17,362.71

Deposit Account:

Date	Payee	Details	Budget Category	Payment	Receipt
09 April 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.11
10 May 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.11
09 June 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.11
09 July 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.11
09 August 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.15
09 September 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.19
11 October 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.19
09 November 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.17
09 December 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.18
				£0.00	£1.32

Payments & Receipts From Reserves

13 April 2021	Castle HR Ltd (HR Dept)	Inv 21323	Other - Section 111	(£1,080.00)	£0.00
				(£1,080.00)	£0.00

AVON DASSETT PARISH COUNCIL 2021 - 2022 FINANCIAL YEAR
Monday, 10 January 2022

	<u>Actual</u>		<u>Net Receipts</u>	<u>Variance With Budget</u>	<u>Budget</u>
Receipts					
Precept	£15,660.00		£15,660.00	£50.00	£15,610.00
Bank Interest	£1.51		£1.51	£1.51	£0.00
Burial Ground	£200.00		£200.00	£200.00	£0.00
Miscellaneous - Funds From Village Functions	£123.65		£123.65	£123.65	£0.00
Hire of Reading Room, car park etc	£0.00		£0.00	£0.00	£0.00
Mowing Refund From Stratford District Council	£0.00		£0.00	£0.00	£0.00
Freedom of Information Fees Received	£0.00		£0.00	£0.00	£0.00
Election Fees Re The Use Of The Reading Room	£0.00		£0.00	£0.00	£0.00
VAT Reimbursement	£1,379.06		£1,379.06	£1,379.06	£0.00
TOTAL RECEIPTS	£17,364.22	£0.00	£17,364.22	£1,754.22	£15,610.00

	<u>Actual</u>	<u>Funded From Reserves</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	(£270.00)		(£270.00)	(£90.00)	£180.00
Reading Room: Electricity Supply	(£270.57)		(£270.57)	£379.43	£650.00
Reading Room: Maintenance	(£204.29)		(£204.29)	£295.71	£500.00
Reading Room: Rates	£0.00		£0.00	£0.00	£0.00
Total Reading Room	(£744.86)	£0.00	(£744.86)	£585.14	£1,330.00

Administration					
Staff costs:					
Clerk's Pay	(£2,789.54)	£0.00	(£2,789.54)	£1,960.46	£4,750.00
ADPC Pension Contribution	(£643.16)		(£643.16)	£556.84	£1,200.00
Employee Pension Contribution	(£138.95)		(£138.95)	(£138.95)	£0.00
Administration Expenses	(£501.05)		(£501.05)	(£21.05)	£480.00
ADPC Training	(£36.00)		(£36.00)	£324.00	£360.00
Audit Fees	(£362.50)		(£362.50)	£37.50	£400.00
Data Protection	(£35.00)		(£35.00)	£15.00	£50.00
Election Fees	£0.00	£0.00	£0.00	£0.00	£0.00
Councillors' expenses	£0.00		£0.00	£0.00	£0.00
WALC Subscriptions	(£183.00)		(£183.00)	(£53.00)	£130.00
Insurance	(£544.76)		(£544.76)	£55.24	£600.00
Total Administration	(£5,233.96)	£0.00	(£5,233.96)	£2,736.04	£7,970.00

Village Maintenance					
Street Light Maintenance	£0.00		£0.00	£150.00	£150.00
Street Light Electricity Supply	(£470.42)		(£470.42)	£379.58	£850.00
Village Maintenance & Mowing	(£2,791.00)	£0.00	(£2,791.00)	(£291.00)	£2,500.00
Tubs Etc	(£113.90)		(£113.90)	£136.10	£250.00
Total Village Maintenance	(£3,375.32)	£0.00	(£3,375.32)	£374.68	£3,750.00

Playground					
Playground Lease & Inspections	(£99.00)		(£99.00)	£51.00	£150.00
Playground Equipment and Repairs	(£67.80)		(£67.80)	£182.20	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00	£250.00
Total Playground	(£166.80)	£0.00	(£166.80)	£483.20	£650.00

Communications & IT Expenditure					
Avon Dasset Parish Council Website	(£215.90)		(£215.90)	£14.10	£230.00
Communications & Surveys	£0.00		£0.00	£0.00	£0.00
IT Software, Hardware & Consumables	(£334.56)		(£334.56)	(£34.56)	£300.00
Total Communications & IT Expenditure	(£550.46)	£0.00	(£550.46)	(£20.46)	£530.00

Miscellaneous					
Coffee Morning Expenses & Xmas Gathering	(£7.75)		(£7.75)	£172.25	£180.00
Other - Section 111	(£1,080.00)	£1,080.00	£0.00	£0.00	£0.00
Other - Section 137	(£1,162.18)		(£1,162.18)	(£1,162.18)	£0.00
Defibrillator	(£50.10)		(£50.10)	£149.90	£200.00
Community Projects	(£824.96)		(£824.96)	£175.04	£1,000.00
Total Miscellaneous	(£3,124.99)	£1,080.00	(£2,044.99)	(£664.99)	£1,380.00

TOTAL PAYMENTS	(£13,196.39)	£1,080.00	(£12,116.39)	£3,493.61	£15,610.00
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Reserves

	<u>01 April 2021</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>10 January 2022</u>
General Reserve	£0.00	£9,439.55	(£1,080.00)	£8,359.55
Defibrillator	£250.00	£0.00	£0.00	£250.00
St John's Steps Appeal Funds	£86.19	£0.00	£0.00	£86.19
IT Equipment & Software	£565.95	£1.51	£0.00	£567.46
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00
Village Cemetary	£575.00	£0.00	£0.00	£575.00
Reading Room Maintenance	£8,810.00	£0.00	£0.00	£8,810.00
Parish Plan	£2,000.00	£0.00	£0.00	£2,000.00
Playground Maintenance	£250.00	£0.00	£0.00	£250.00
Village Maintenance	£230.00	£0.00	£0.00	£230.00
Total Reserves	£13,152.14	£9,441.06	(£1,080.00)	£21,513.20

Closing Period Bank Balances As At: 10 January 2022

Current Account	£4,385.99
Deposit Account	£21,513.20
Total Bank Balances	£25,899.19

Signed.....
Chair Avon Dasset Parish Council
Monday, 17 January 2022

**Avon Dassett Parish Council
Financial Statement**

Balances as at close of business: Monday, 10 January 2022

Current Account: £4,385.99

Deposit Account: £21,513.20

Bank transactions

Payments & Receipts Since 1 April 2021

Current Account:

Date	Payee	Details	Budget Category	Payment	Receipt
<u>Emergency Payments</u>					
<u>Other Payments & Receipts</u>					
18 November 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£15.59)	£0.00
22 October 2021	British Telecom	Reading Room WiFi	Reading Room: Maintenance	(£30.19)	£0.00
22 November 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
22 November 2021	Hide-Wright	Clerk's Salary	Clerk's Pay	(£240.60)	£0.00
22 November 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£26.00)	£0.00
22 November 2021	Hide-Wright	Working From Home Allowance	Administration Expenses	(£19.06)	£0.00
23 November 2021	T. Gill	Covid Phone Sept	Community Projects	(£26.76)	£0.00
23 November 2021	Frank Mann Farmers	Mowing Inv 2558	Village Maintenance & Mowing	(£309.60)	£0.00
23 November 2021	Royal British Legion	Remembrance Day Wreath	Community Projects	(£60.00)	£0.00
23 November 2021	Playsatefy Limited	Playground Inspection Rewport	Playground Lease & Inspections	(£99.00)	£0.00
03 December 2021	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	(£51.99)	£0.00
03 December 2021	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution	(£13.55)	£0.00
20 December 2021	David Hicks	Village Tubs	Tubs Etc	(£113.90)	£0.00
20 December 2021	1 & 1 Internet	ADPC Website	Avon Dassett Parish Council Website	(£15.59)	£0.00
20 December 2021	Eon	Electricity	Reading Room: Electricity Supply	(£23.00)	£0.00
21 December 2021	British Telecom	Reading Room WiFi	Reading Room: Maintenance	(£30.19)	£0.00
10 January 2022	CEMC (England) Limited	St John's Church Lighting	Other - Section 137	(£1,162.18)	£0.00
10 January 2022	Frank Mann Farmers	Mowing Inv 2596	Village Maintenance & Mowing	(£141.60)	£0.00
10 January 2022	C. Dancer	Cleaning Reading Room Oct 2021	Reading Room: Cleaning	(£30.00)	£0.00
10 January 2022	C. Dancer	Cleaning Reading Room Nov 2021	Reading Room: Cleaning	(£30.00)	£0.00
				£1,098.02	£0.00

Deposit Account:

Date	Payee	Details	Budget Category	Payment	Receipt
09 November 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.17
09 December 2021	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.18
10 January 2022	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.00	£0.19
				£0.00	£0.54

**Avon Dassett Parish Council
Financial Statement**

Balances as at close of business: Monday, 10 January 2022

Current Account: £4,385.99

Deposit Account: £21,513.20

Emergency Payments Made / Payments Under Delegated Authority - From Precept

Date	Payee	Details	Budget Category	Payment	Receipt
20 December 2021	David Hicks	Village Tubs	Tubs Etc	(£113.90)	£0.00
10 January 2022	Frank Mann Farmers	Mowing Inv 2596	Village Maintenance & Mowing	(£141.60)	£0.00
10 January 2022	C. Dancer	Cleaning Reading Room Oct 2021	Reading Room: Cleaning	(£30.00)	£0.00
10 January 2022	C. Dancer	Cleaning Reading Room Nov 2021	Reading Room: Cleaning	(£30.00)	£0.00
				(£315.50)	£0.00

Emergency Payments Made / Payments Under Delegated Authority - From Reserves

10 January 2022	CEMC (England) Limited	St John's Church Lighting	Other - Section 137	(£1,162.18)	£0.00
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Payments For Authorisation From Precept

C. Dancer	Cleaning Reading Room Jan 2022	Reading Room: Cleaning	(£30.00)
C. Dancer	Cleaning Reading Room Feb 2022	Reading Room: Cleaning	(£30.00)
Mrs D Watts	Coffee Morning Expenses - Jan 2022	Coffee Morning Expenses & Xmas Gathering	(£12.39)
Mrs D Watts	Coffee Morning Expenses - Feb 2022	Coffee Morning Expenses & Xmas Gathering	(£20.00)
Parish Plan	Parish Plan Brochure	Community Projects	(£300.00)
T. Gill	Covid Phone Oct	Community Projects	(£13.38)
T. Gill	Covid Phone Nov	Community Projects	(£13.38)
T. Gill	Covid Phone Dec	Community Projects	(£13.38)
T. Gill	Covid Phone Jan	Community Projects	(£13.38)
T. Gill	Covid Phone Feb	Community Projects	(£13.38)
			(£459.29)

Payments For Authorisation From Reserves

Stratford upon Avon District Council	Avon Dassett Parish Plan	Community Projects	(£1,920.00)
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Inter Account Transfers For Authorisation

			Current Account	Deposit Account
D Watts	Cemetery Fees	Burial Ground	(£200.00)	£200.00

Direct Debits For Authorisation

Payee	Purpose	Frequency	Amounts
Total Energies	Street Lighting	Monthly	Various