

**Minutes of Ordinary meeting of Avon Dassett Parish Council
Video Conference Meeting: 2nd November 2020**

The meeting commenced at 6.33pm.

- 1) PRESENT: Councillors Trevor Gill (Chair), Mike Blakeman, Darrell Muffitt, Liz Hirst, Phil Baxter, Clerk (Helen Hide-Wright), District Councillor John Feilding. District Councillor John Feilding was unable to access the meeting due to technical issues. APOLOGIES: County Councillor Chris Williams. The apologies were accepted by the meeting.
- 2) DECLARATIONS OF INTEREST: None.
- 3) CONFIRM MINUTES: Confirm the minutes of the monthly meeting held on 5th October 2020. Proposed: Councillor Mike Blakeman, Seconded: Councillor Darrell Muffitt.
- 4) MATTERS ARISING:
 - a) Details of fencing contractor were received but unable to progress due to a lack of response.
 - a) Rural Watch has not yet responded to why the incident at the Yew Tree did not appear on its report.
 - b) The Post Office apologised for the recent interruption to service without notice being given. The closure was due to last minute technology issues. The Post Office operators will contact the Clerk or Chairman if there are issues in future.
 - c) A review has been completed of the pdf files on the website that do not meet accessibility requirements and new versions have been uploaded
 - d) A summary document on the consultation, "Planning for the Future," was circulated to Councillors.
- 5) QUESTIONS FROM THE PUBLIC: (Limited to 3 minutes per speaker): None.
- 6) COMMUNITY:
 - a) Coronavirus update: The National Lockdown will commence from 00.01 hours Thursday 5th November.

The Covid Support Group remains operational. Residents can still make requests for items such as the collection of prescriptions. A MailChimp will be sent out reminding residents about the Covid volunteer group. **ACTION: Councillor Hirst to submit an article outlining the Avon Dassett Covid Support Group for circulation via MailChimp.**
 - b) Burial Ground: Nothing to report.
 - c) Community Policing/Neighbourhood Watch: Residents should be aware that drones are being used by criminals to observe properties.
 - d) Superfast Broadband: There are outstanding issues at The Carrow. Additional work is being progressed by the Warwickshire Broadband Team and Open Reach.
 - e) Playground: An estimate for the repairs to the fence have been received and the work could be completed in the next fortnight. Estimates have been received from Wicksteed for play equipment repairs. Additional quotes are being sought. The play area has been inspected by the Parish Council and found to be in good order and the Covid signage is still in place. Guidance will be monitored on the status of opening/closing of the play area due to the impending national lockdown.
 - f) The Post Office: see Matters Arising.
 - g) The Village War Memorial
The Parish Council had received an offer to clean the wall and slabs surrounding the war memorial, from a stonemason residing in the village. It was proposed that this offer be accepted. **ACTION: Chairman to respond to the offer and agree to the cleaning of the war memorial. In addition, recommendations and options for the area around the war memorial will be sought. These details will be presented to a Parish Council meeting for consideration.**
 - h) The Reading Room: Remains closed with the exception of the Post Office Service. A proposal has been put forward within Finance for the completion of the painting of the Reading Room.
 - i) Roads, Traffic and Drains: The roads are marked ready for repair works. It is understood that the planned road closure has been delayed. No further update regarding the corner of Park Close, near to the pub. **ACTION: Phil Baxter to seek an update from Highways regarding the corner of Park Close.**
 - j) St John's: Discussions are ongoing regarding estimates for work and potential agreement with Stratford District Council for the maintenance of the graveyard. Details will be circulated and presented at a Parish Council meeting for consideration.

Western Power has attended the graveyard to inspect the power cables and trees. There is a plan to cut back the trees and upgrade the power cables. Nearby residents have been kept informed of the works by the Clerk and have received a letter from Western Power. **ACTION: Clerk to contact Western Power to confirm the date of the works.**

- k) Projects and Grant Funding: Darrell Muffitt: Four Parish Councillors have formed an informal grants and projects group. A format has been agreed for a business case and a template is being developed for use with each potential project. Projects will be considered by the Parish Council at public meetings.

Nature Reserve Project and Grant Application – Please See Appendix A. The grant closing date is the 4th December.

An application form has been drafted. A grant of £1,850 will be requested towards the project total expenditure of £2,250. The Clerk will sign and submit the form on behalf of the Parish Council. Note was made of the need to establish ownership of the land prior to the submission of the application and of any works. It was noted that included within the projected costs an allowance has been made to enable the land that is not owned by Warwickshire Highways to be clearly identified.

Proposal to adopt the application and submit the grant application form to Caring for the Cotswolds group for the Avon Dasset Nature Area: Proposed: Phil Baxter, Seconded: Mike Blakeman.

- l) Remembrance Day: The Parish Council will continue to review the Government regulations and advice on Remembrance events. If the event goes ahead, the current risk assessment will be adapted, according to the regulations and a copy retained by the Clerk. The service is due to take place at 1pm on Sunday 8th November for the laying of the wreaths. Whatever takes place will be compliant with the regulations in place at the time.
- m) Unitary Authorities: Following attendance at a workshop, the Parish Council was briefed on the discussions which took place. Proposal for Councillor Darrell Muffitt to represent Avon Dasset Parish Council on the Warwickshire County Council working group regarding government reorganisation. Proposed: Trevor Gill, Seconded: Phil Baxter

7) COMMUNICATION & ADMINISTRATION: Nothing to report.

8) COUNCIL REPORTS

- a) Warwickshire County Council: Appendix: B
b) Stratford on Avon District Council: No report.

9) CORRESPONDENCE: VASA is seeking more volunteer drivers. See Appendix C and noticeboards for details. There have been changes to the UBUS service. Electronic correspondence was been circulated to Councillors in advance of the meeting.

10) PLANNING:

“Planning for the Future” – Government public consultation has been reviewed by the Parish Council. Site Allocations Plan: There are no sites in Avon Dasset. Fenny Compton and Gaydon have potential sites.

- a) Declarations of interests: Darrell Muffitt: 20/02761/FUL Orchard Lodge. Darrell Muffitt stood down from the discussions.
b) Applications, Decisions, Appeals, Updates.
i) Application: 20/02761/FUL Orchard Lodge:
Comments: No representation. Proposed: Trevor Gill, Seconded: Phil Baxter.
Decisions: 20/02645/TREE: No objection

11) FINANCE:

- a) Financial statement: Was circulated in advance of the meeting. (Appendix D). Proposal to accept the Financial Statement: Proposed: Trevor Gill, Seconded: Mike Blakeman.
- b) Budget 2020/21: A draft budget was circulated for comments, prior to the meeting (Appendix E). The budget is set out with consideration for the precept request. Once known, project costings will be added and a review of reserves will be undertaken at the end of the financial year. Proposal to accept the budget: Proposed Phil Baxter, Seconded: Darrell Muffitt.
- c) Avon Dasset Parish Council Clerk’s Annual Pay Review: Confirmation has been received of the settlement of the Local Government Services’ Pay Agreement 2020/21. **ACTION: Chair to write to the Clerk with confirmation of the new pay rate.** The Working from Home Allowance is under review and the Clerk will be notified in due course. Proposal to apply revised national pay award and progress the working from home allowance: Proposed: Darrell Muffitt, Seconded: Liz Hirst.
- d) Grant Application Authorisation: Caring for the Cotswolds including the Parish Council contribution of £400. See Minute reference 6.K

e) Payments for authorisation at meeting:	T. Gill Covid-19 Phone	£ 13.20
	Hide-Wright Sept Expenses	£ 16.73
	WALC CiLCA	£ 60.00/£410
	WALC Arnold-Baker 12 th Ed	£ 120.00
	WALC Chair's Training	£ 60.00
	C. Dancer (Oct 2020)	£ 30.00
	C. Dancer (Nov 2020)	£ 30.00
	Boss HR Ltd (Inv 1165)	£ 120.00
	Peter Coughlan (Painting RR Interior)	£ 910.00
	Playground Fencing	£ 350.00
	Royal British Legion Wreath	£ 60.00
	Nature Reserve Project	£ 400.00
Payments made since last PC meeting:	PKF Littlejohn (External Audit)	£ 240.00
	T. Gill (Laptop refund)	£ 699.00

12) MEMBER REPORTS: Trevor Gill: It is likely that the Christmas Gathering will not take place due to Covid restrictions and the impending National Lockdown. A final decision will be made at the Parish Council meeting on the 14th December and communicated to residents.

13) DATE OF MEETINGS (by video conferencing, until further notice): 14th Dec.

2021 Meeting dates: 1 February, 1 March, 12 April, 10 May, 7 June, 5 July, 2 August, 6 September, 4 October, 1 November, 6 December.

The meeting closed at 7.14pm.

Appendices:

- A – Nature Reserve Project and Grant Application Form
- B – County Councillor Report
- C – VASA
- D – Financial Statement
- E – Avon Dassett Parish Council Budget 2021/22



Caring for the Cotswolds – Application Form

Please refer to the guidance when completing this application form.

Section 1. Applicant's details

Name of organisation	Avon Dassett Parish Council
Name of applicant	Councillor Philip Baxter
Position in your organisation	Councillor
Contact address	Flat 4, Bitham Hall Avon Dassett Nr Southam
Postcode	CV47 2AH
Daytime telephone number	07805061419
E-mail address	philipbaxter@avondassettparishcouncil.com
Type of organisation	Parish Council
Are you VAT registered?	Yes
Describe of your organisation	We are a local parish council for a small village of just over 200 people on the edge of the Cotswolds.

Section 2. Project details

Project name: Pete Wallace Memorial Nature Area

1. Location of project (or nearest postcode)

CV47 2AS

2. Please give a brief description of your project for which you are applying for funding. 250 word limit

Pete Wallace was a much-loved resident of Avon Dassett who volunteered his time and due to his skill in woodworking, donated many practical items to the village. Most notably, he was inspired following a trip to Canada to create a full-size totem pole for the village playground which was admired by residents and visitors alike. We would like to commemorate Pete's love of nature and skilled craftsmanship by bringing together these two elements creating a nature area on a piece of rough wooded ground behind the bus shelter in the village.

The nature area will provide a place of quiet repose where the many cyclists, walkers general visitors/residents can sit and relax in a natural setting. The area will provide bird and bat boxes in the trees surrounding the site, a log pile and hibernaculum for reptiles, natural shelter for hedgehogs and wildflowers to attract bees and butterflies.

Seating will be provided using recycled natural materials such as logs from local fallen trees. An information board will highlight some of the local wildlife and provide a brief note on Pete's contributions which the nature area is designed to celebrate.

3. How will your project meet the one of more of our themes? 500 word limit

The project speaks to three of the key themes.

Conservation of habitats and species

There are declining populations of insects, reptiles and small mammals in the countryside, for example according to the wildlife trust today, 41% of insects face extinction. The 'gentrification' of many green areas in rural villages has removed the natural habitats of many of these endangered species. By maximising the ideal conditions for species such as bats, bees, hedgehogs and grass snakes, the nature area will conserve a key site in the centre of the village. Only natural materials will be used and advice from organisations such as the RSPB and Wildlife Trust will be followed to ensure we create suitable habitats

Heritage And Landscape

Although a small patch of land in the centre of a rural village may not appear important to conserve, it is the case that many of these wild areas are slowly being lost from the landscape due to increased house building, paving of areas and regular mowing and maintenance to provide a 'tidy' appearance, even if this effects critical habitats. By creating a nature area, Avon Dassett Parish Council will be

protecting a vital piece of land in the centre of the village and ensuring that residents and visitors alike appreciate the wild areas of the Cotswolds as well as the managed environments.

Education and Interpretation

Before he died, Pete Wallace carved a panel containing images of the wildlife to be found in and around the village. This panel will provide the centre piece for the nature area and will be supplemented by an information board as described above. It is important to celebrate the lives and contributions of long-standing Cotswolds residents and to remind the public of the importance of safeguarding habitats to protect rural wildlife.

4. How will your project be accessible to the public?

The land designated for the creation of the nature area is a publicly owned plot behind the bus shelter in Avon Dassett. It will be open for members of the public to enjoy 24 hours per day and 365 days per year. Volunteers and the Parish Council will manage the site.

5. Please list any permissions that are required before the project can start.

Warwickshire County Council Highways Department have given permission for the nature area to be created, no other permissions are required.

Section 3. Project management

Project start date: December 2020

Project end date: June 2021

Milestone	Date
Clearance of site	December
Creation of bat and bird boxes, hibernaculum and seating area	March
Planting of wildflowers and shrubs	April
Installation of information board	May
Opening Ceremony	June

6. How will you measure the success of your project? 250 word limit

We will measure the success of the project by monitoring the number of visitors to the site, engaging in conversations with visitors regarding the purpose of a wild nature area and the contributions of the village residents and by undertaking wildlife surveys.

We will have an opening ceremony which will be publicised to the local community, the nature area will also feature on the community website and in publications such as the local village magazine and programme for the Dassett Country Show. We will include the nature area as a site to visit during the very popular annual Avon Dassett Open Gardens which regularly attracts hundreds of visitors to the village.

7. Who will maintain the completed project and how will this be resourced in the future?

Avon Dassett Parish Council regularly holds village tidy up days which attract many volunteers from the community. The nature area will be one of the sites that will be on the schedule for maintenance. As the seating will be created from natural materials such as logs, we do not envisage it will need substantial maintenance.

8. How would you acknowledge and publicise a Caring for the Cotswolds grant?

As well as the publicity outlined in item 6, we will acknowledge and publicize the Caring for the Cotswolds grant on all our publicity and via the community website (www.avondassett.com), the Facebook page (@AvonDassett) and the twitter feed (@AvonDassett).

9. How did you find out about Caring for the Cotswolds?

Information was sent to the clerk for the parish council.

Section 4. Applying

Applications must be submitted electronically by email to james.webb@cotswoldsaonb.org.uk
Hard copy applications are not accepted.

Applications must include a project budget and any additional information that will support your application.

Applicant's declaration

"I certify that that all the information provided in this application is true to the best of my knowledge. I certify that I am the applicant or I have the applicant's authority to submit this application. I understand that any misleading statements could make the application invalid and therefore liable for the return of any money.

I also understand that any information submitted will be made publicly available and may be used by participating businesses and the Cotswolds Conservation Board to promote the scheme. I am prepared to have project descriptions placed in the public domain and to provide text and images for this purpose."

Name: Philip Baxter

Signed:

Date: 23/10/20

Avon Dassett Parish Council 2nd November 2020
County Councillor's Report

Free School Meals

There has recently been debate in parliament about the lack support available to children during the half-term holiday. I would like to clarify that Warwickshire County Council's position is one that we should be rightly proud. Records show that during the period 26th October – 29th October, School Holiday Support was given to 1,124 children. I confirm that Warwickshire children will not go hungry over holiday periods.

Funding for this family support is through the Warwickshire Welfare Scheme which has to date provided £520,000 of support through the COVID period. Foodbanks within the County have also been supported by this scheme including goods and support to volunteers. We now intend to increase the WWS fund to support those children and families who may have relied on free school meals and this wider scheme reaches many more vulnerable people. Our commitment to this is not just over half term but will extend through the Christmas period and beyond, as COVID lives with us and causes need.

Please see attached a map 'Tackling Food Poverty' which demonstrates that the distribution of support throughout the County according to demand caused by the Covid 19 pandemic.

Laptops for Disadvantaged Children

In addition to tackling food poverty, we have provided help to disadvantaged children during the Covid period by supplying laptops to 1,036 children plus 150 reconditioned laptops were also distributed.

Warwickshire County Council has worked hard to ensure all disadvantaged pupils have access to the curriculum and high-quality learning materials via laptops and networks. This has been particularly important when many schools were closed and pupils had to rely on networked devices to keep up to speed with their studies.

Covid 19 Update

I trust that the Covid 19 information that I distributed on 27th October 2020 made interesting reading and I will keep you updated as soon as further information is available.

Cllr Chris Williams
Member for Kineton and Red Horse Division
01.11.2020

Tackling food poverty

Supporting projects that provide local solutions

Key (symbol indicates project base, the reach is much wider.)

North Warwickshire

- Polesworth Village Support Group
- Baddesley Ensor Parish Council
- ▲ Dordon Community Café
- ▼ Dordon Community Store
- ◆ St Peter and St Paul's Church, Water Orton
- ★ Time Out - Food Storage (Covers all North Warwickshire)
- ⊛ Time Out - Fruit & Veg Bag Scheme (Covers all North Warwickshire)
- ◆ Baddesley Ensor Parish Council

Nuneaton & Bedworth Borough

- St Michael's Children & Family Centre
- Guardians of Stubbs Pool - Community Buzz Project*
- ▲ Saints Nuneaton - Together for Change
- ▼ Bedworth Food Bank
- ◆ Nuneaton & Bedworth Healthy Living Network - Ediblelinks
- ★ Saints Nuneaton - Together for Change
- ⊛ Khair in the Community

Rugby Borough

- Long Lawford Methodist Church
- Rugby Borough Council
- ▲ Nu:Gen Care CIC**

Warwick District

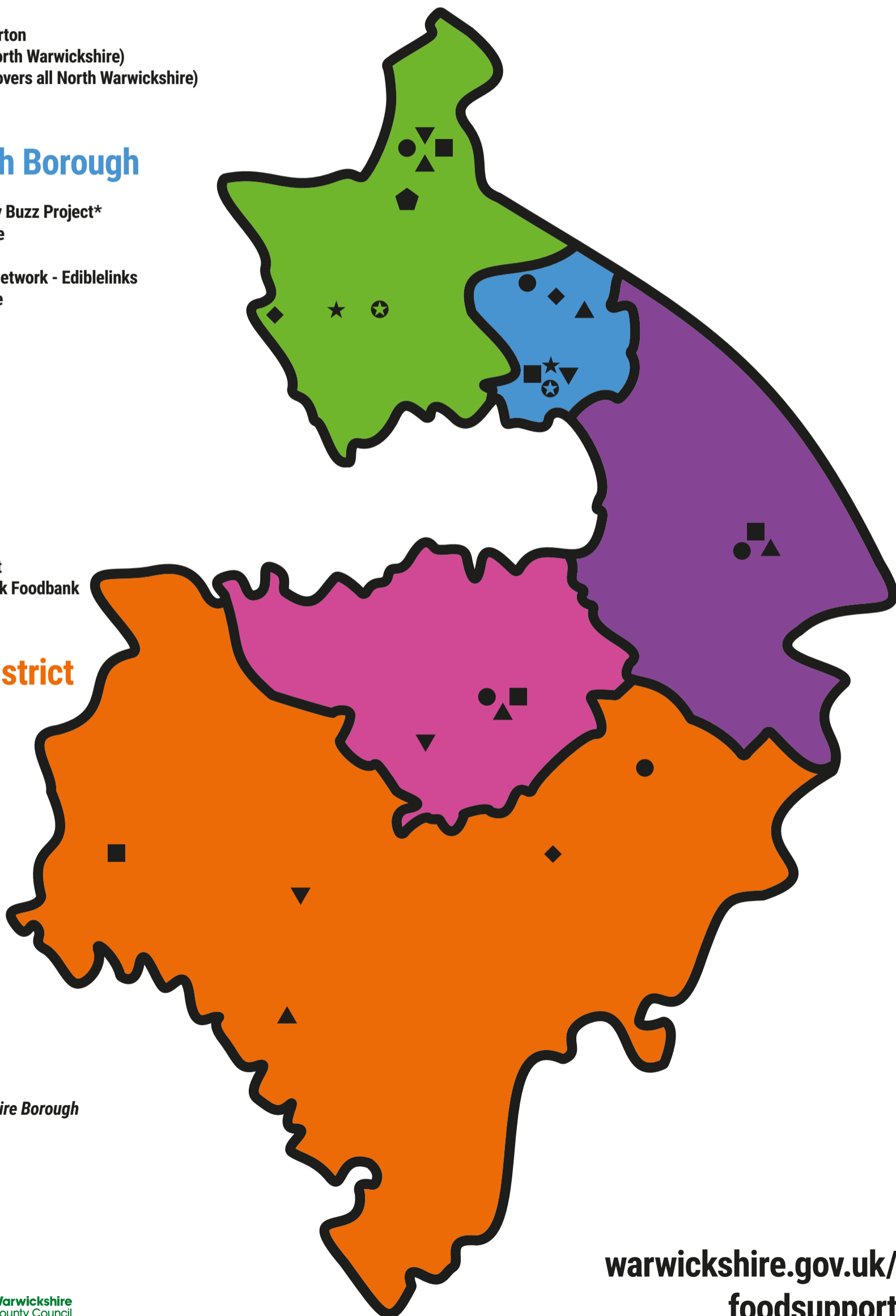
- Brunswick Healthy Living Centre (Hub)
- The Salvation Army Way Ahead Project
- ▲ Helping Hands / Leamington & Warwick Foodbank
- ▼ New Life Church, Warwick

Stratford-on-Avon District

- Alcester Town Council
- Southam Church & Community Project
- ▲ Meon Community Partnership
- ▼ Stratford Foodbank
- ◆ Upper Lighthorne Parish Council

Warwickshire Wide

- Warwickshire Local Welfare Scheme
- New Life Church, Warwick



*project also operates in North Warwickshire Borough

**project also operates in Nuneaton



warwickshire.gov.uk/foodsupport

JOIN OUR DRIVE to Change Lives

Before coronavirus struck, demand for community transport was rising dramatically in Warwickshire, driven by the needs of some of our most vulnerable residents. Those who needed help to get to hospitals and health services ... to stroke clubs, dance classes and many more social activities. To do things many of us then took for granted!

And until March, when pandemic hit, this was what VASA helped to provide every day. Our services help change people's lives, as you can see from Helen and Malcolm's story shared here. We're really looking forward to helping Helen and many passengers like her when it's safe for our full services to resume again.

In the meantime, we've managed to restart our transport service for medical appointments thanks to our fantastic team of volunteers. Community spirit is at an all time high - and we need you to help us keep up the great work too! We're keen to recruit more drivers as soon as possible as demand is starting to rise again and more people need to get to medical appointments. Here's how you can help our vulnerable passengers as a volunteer ...

For some people, you may be the only person they can chat to that day. Knowing they can rely on someone who'll turn up on time, drive them to the right place and be ready to collect them after their appointment, makes them feel more confident and less stressed. And community transport is usually much cheaper than using taxis.

As a volunteer driver, you'll enjoy flexible hours to suit your lifestyle. The work may be challenging and also great fun! You can make a difference to other people's lives in a very short time - and it can change your life too, giving you new interests and confidence.

We've taken every precaution to make our service as safe and supportive as possible for drivers and passengers alike. This includes providing volunteers with a written agreement, detailed guidance and procedures to follow, PPE (including face masks for drivers and passengers) and practical advice.



Malcolm, volunteer driver, with Helen

Helen and Malcolm's story

Helen and Malcolm first met two years ago and haven't stopped chatting since! Helen wanted more independence as she reached her 20s, preferring not to rely on family members for lifts. Malcolm was recently widowed and was at a loss to know what to do - until his family suggested volunteer driving. "I hadn't expected to find someone I got on as well with as Malcolm," explains Helen. "We laugh and chat all the time and he's so reliable." And it feels like he's part of her family, too!

Malcolm and Helen have driven thousands of miles to keep up with all her interests. Studying Counselling at Coventry University, Helen has volunteered with Guy's Gift, and is passionate about Wheelchair Dance, competing at national level (and having appeared on Midlands Today). Until recently, she attended weekly classes in Birmingham and trained and competed regularly - and Malcolm would always be there, having added a newfound passion for Wheelchair Dance to his other favourite social activity, playing snooker! "It was lovely to see all the dancers together - it was a great addition to my social life," he says.



If you're interested in volunteering as a community transport driver, please get in touch immediately: call VASA on 01789 262889 or email emma@vasa.org.uk. We'd like to hear from you even if you can't start straight away.

vasa

Appendix D

AVON DASSETT PARISH COUNCIL 2018 - 2019 FINANCIAL YEAR

Tuesday, 27 October 2020

	<u>Actual</u>	<u>Net Receipts</u>	<u>Variance With Budget</u>	<u>Budget</u>
Receipts				
Precept	£15,610.00	£15,610.00	£0.00	£15,610.00
Bank Interest	£2.88	£2.88	£2.88	£0.00
Burial Ground	£0.00	£0.00	£0.00	£0.00
Miscellaneous - Funds From Village Functions	£0.00	£0.00	£0.00	£0.00
Hire of Reading Room, car park etc	£0.00	£0.00	£0.00	£0.00
Mowing Refund From Stratford District Council	£0.00	£0.00	£0.00	£0.00
Freedom of Information Fees Received	£500.00	£500.00	£500.00	£0.00
Election Fees Re The Use Of The Reading Room	£0.00	£0.00	£0.00	£0.00
VAT Reimbursement	£1,037.23	£1,037.23	£1,037.23	£0.00
TOTAL RECEIPTS	£17,150.11	£0.00	£17,150.11	£15,610.00

	<u>Actual</u>	<u>Ring Fenced Funds/Fds Received</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	(£30.00)		(£30.00)	£150.00	£180.00
Reading Room: Electricity Supply	(£206.95)		(£206.95)	£393.05	£600.00
Reading Room: Maintenance	(£476.46)		(£476.46)	£23.54	£500.00
Reading Room: Rates	£0.00		£0.00	£0.00	£0.00
Total Reading Room	(£713.41)	£0.00	(£713.41)	£566.59	£1,280.00

Administration					
Staff costs:					
Clerk's Pay	(£2,820.28)		(£2,820.28)	£1,929.72	£4,750.00
ADPC Pension Contribution	(£772.80)		(£772.80)	£427.20	£1,200.00
Employee Pension Contribution	(£60.31)		(£60.31)	(£60.31)	£0.00
Administration Expenses	(£112.78)		(£112.78)	£367.22	£480.00
ADPC Training	(£162.00)		(£162.00)	£150.00	£150.00
Audit Fees	(£362.50)		(£362.50)	£37.50	£400.00
Data Protection	(£35.00)		(£35.00)	£15.00	£50.00
Election Fees	£0.00		£0.00	£0.00	£0.00
Councillors' expenses	£0.00		£0.00	£0.00	£0.00
WALC Subscriptions	(£123.00)		(£123.00)	£7.00	£130.00
Insurance	£0.00		£0.00	£650.00	£650.00
Total Administration	(£4,448.67)	£0.00	(£4,448.67)	£3,361.33	£7,810.00

Village Maintenance					
Street Light Maintenance	£0.00		£0.00	£150.00	£150.00
Street Light Electricity Supply	(£493.57)		(£493.57)	£256.43	£750.00
Village Maintenance & Mowing	(£1,452.00)	£0.00	(£1,452.00)	£1,548.00	£3,000.00
Tubs Etc	(£170.00)	£0.00	(£170.00)	£80.00	£250.00
Total Village Maintenance	(£2,115.57)	£0.00	(£2,115.57)	£2,034.43	£4,150.00

Playground					
Playground Lease & Inspections	(£99.00)		(£99.00)	£51.00	£150.00
Playground Equipment and Repairs	£0.00		£0.00	£250.00	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00	£250.00
Total Playground	(£99.00)	£0.00	(£99.00)	£551.00	£650.00

Communications & IT Expenditure					
Avon Dasset Parish Council Website	(£112.76)		(£112.76)	£207.24	£320.00
Communications & Surveys	£0.00		£0.00	£0.00	£0.00
IT Software, Hardware & Consumables	(£782.88)		(£782.88)	(£482.88)	£300.00
Total Communications & IT Expenditure	(£895.64)	£0.00	(£895.64)	(£275.64)	£620.00

Miscellaneous					
Coffee Morning Expenses & Xmas Gathering	£0.00		£0.00	£150.00	£150.00
Other - Section 137	(£51.20)		(£51.20)	(£51.20)	£0.00
Defibrillator	£0.00		£0.00	£200.00	£200.00
Community Projects	(£447.70)		(£447.70)	£302.30	£750.00
Total Miscellaneous	(£498.90)	£0.00	(£498.90)	£601.10	£1,100.00

TOTAL PAYMENTS	(£8,771.19)	£0.00	(£8,771.19)	£6,838.81	£15,610.00
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	<u>Ring Fenced Funds</u>			
	<u>01 April 2020</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>27 October 2020</u>
Defibrillator	£250.00	£0.00	£0.00	£250.00
St John's Steps Appeal Funds	£86.19	£0.00	£0.00	£86.19
IT Equipment & Software	£562.53	£2.88	£0.00	£565.41
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00
Village Cemetery	£575.00	£0.00	£0.00	£575.00
Reading Room Maintenance	£8,810.00	£0.00	£0.00	£8,810.00
Parish Plan	£2,000.00	£0.00	£0.00	£2,000.00
Playground Maintenance	£250.00	£0.00	£0.00	£250.00
Village Maintenance	£230.00	£0.00	£0.00	£230.00
Deposit Account Balances As At:	£13,148.72	£2.88	£0.00	£13,151.60

Closing Period Bank Balances As At: 27 October 2020

Current Account	£17,245.74
Deposit Account	£13,151.60
Total Bank Balances	£30,397.34

Signed.....
 Chair Avon Dasset Parish Council
 Monday, 2 November 2020

**Avon Dassett Parish Council
Financial Statement**

Balances as at close of business:

Tuesday, 27 October 2020

Current Account:	£17,245.74	
Deposit Account	£13,151.60	(Ring fenced funds and interest received)

Bank transactions

Current Account:	Date	Payee	Details	Budget Category	Receipt	Payment
	06 October 2020	T. Gill	Covid Phone	Community Projects		(£13.20)
	06 October 2020	Hide-Wright	Expenses Sept	Administration Expenses		(£5.00)
	06 October 2020	WALC	Inv 20741	ADPC Training		(£36.00)
	06 October 2020	WALC	Inv 20786	ADPC Training		(£36.00)
	06 October 2020	Boss HR	Inv 1160	Other - Section 137		(£51.20)
	06 October 2020	Playsafety	Inv 051588	Playground Lease & Inspections		(£99.00)
	06 October 2020	PKF Littlejohn	External Audit	Audit Fees		(£240.00)
	08 October 2020	T. Gill	Dell Laptop Refund	IT Software, Hardware & Consumables		(£699.00)
	19 October 2020	ICO	Data Protection Registration	Data Protection		(£35.00)
	20 October 2020	NPower	Electricity	Street Light Electricity Supply		(£56.00)
	20 October 2020	Hide-Wright	Salary (Oct)	Clerk's Pay		(£322.96)
	21 October 2020	I & 1 Internet	ADPC Website	Avon Dassett Parish Council Website		(£34.79)
	26 October 2020	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution		(£72.11)
	26 October 2020	Warwickshire Pension Fund	Employee Contribution	Employee Pension Contribution		(£18.80)
	27 October 2020	Total Gas & Power	Electricity	Street Light Electricity Supply		(£26.57)
					£0.00	(£1,745.63)

Deposit Account	Date	Payee	Details	Budget Category	Receipt	Payment
	09 October 2020	Lloyds Bank	Bank Interest	IT Software, Hardware & Consumables	£0.11	
					£0.11	£0.00

Ring Fenced Funds

Defibrillator	£250.00	
St John's Steps Appeal Funds	£86.19	
IT Equipment & Software	£565.41	
Playground Lease Grant	£200.00	
Neighbourhood Watch	£185.00	
Village Cemetary	£575.00	
Reading Room Maintenance	£8,810.00	
Parish Plan	£2,000.00	
Playground Maintenance	£250.00	
Village Maintenance	£230.00	
Deposit Account Balances As At:	Tuesday, 27 October 2020	£13,151.60

Payments For Authorisation

Payments For Authorisation			
T. Gill	Covid-19 Phone	Community Projects	(£13.20)
Hide-Wright	August	Administration Expenses	(£16.73)
WALC	CiLCA Training (£350 Pre authorised in 2016)	ADPC Training	(£410.00)
WALC	Arnold Balker 12th Edition	Audit Fees	(£120.00)
WALC	Chair's Training	ADPC Training	(£60.00)
C Dancer	Cleaning	Reading Room: Maintenance	(£30.00)
C Dancer	Cleaning	Reading Room: Maintenance	(£30.00)
Boss HR	Boss HR	Other - Section 137	(£120.00)
P Coughlan	Painting	Reading Room: Maintenance	(£910.00)
S Hewitt	Playground Fencing	Playground General Maintenance	(£350.00)
Royal British Legion	Remembrance Day	Other - Section 137	(£60.00)
Nature Reserve Project	Nature Reserve Project	Community Projects	(£400.00)
			(£2,519.93)
Emergency Payments Made			
PKF Littlejohn	External Audit	Audit Fees	(£240.00)
T B Gill	Laptop Purchase	IT Software, Hardware & Consumables	(£699.00)
			(£939.00)

Dated: Tuesday, 27 October 2020

Signed

Chair Avon Dassett Parish Council
Monday, 2 November 2020

AVON DASSETT PARISH COUNCIL

	2019 - 2020 Budget Figures	2020 - 2021 Budget Figures	2021 - 2022 Budget Figures	Variance	Percentage Of Budget
Receipts					
Precept	£15,610	£15,610	£15,610	£0	100%
Bank Interest	£0	£0	£0	£0	0%
Burial Ground	£0	£0	£0	£0	0%
Miscellaneous - Funds From Village Functions	£0	£0	£0	£0	0%
Hire of Reading Room, car park etc	£0	£0	£0	£0	0%
Mowing Refund From Stratford District Council	£0	£0	£0	£0	0%
Freedom of Information Fees Received	£0	£0	£0	£0	0%
Election Fees Re The Use Of The Reading Room	£0	£0	£0	£0	0%
VAT Reimbursement	£0	£0	£0	£0	0%
TOTAL RECEIPTS	£15,610	£15,610	£15,610	£0	100%
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	£0	£180	£180	£0	1%
Reading Room: Electricity Supply	£500	£600	£600	£0	4%
Reading Room: Maintenance	£1,000	£500	£500	£0	3%
Reading Room: Rates	£0	£0	£0	£0	0%
Total Reading Room	£1,500	£1,280	£1,280	£0	8%
Administration					
Staff costs:					
Clerk's Pay	£4,500	£4,750	£4,750	£0	30%
ADPC Pension Contribution	£1,100	£1,200	£1,200	£0	8%
Employee Pension Contribution	£0	£0	£0	£0	0%
Administration Expenses	£480	£480	£480	£0	3%
ADPC Training	£150	£150	£360	£210	2%
Audit Fees	£350	£400	£400	£0	3%
Data Protection	£50	£50	£50	£0	0%
Election Fees	£1,000	£0	£0	£0	0%
Councillors' expenses	£0	£0	£0	£0	0%
WALC Subscriptions	£130	£130	£130	£0	1%
Insurance	£650	£650	£550	(£100)	4%
Total Administration	£8,410	£7,810	£7,920	£110	51%
Village Maintenance					
Street Light Maintenance	£150	£150	£150	£0	1%
Street Light Electricity Supply	£750	£750	£750	£0	5%
Village Maintenance & Mowing	£3,000	£3,000	£2,500	(£500)	19%
Tubs Etc	£250	£250	£250	£0	2%
Total Village Maintenance	£4,150	£4,150	£3,650	(£500)	27%
Playground					
Playground Lease & Inspections	£100	£150	£150	£0	1%
Playground Equipment and Repairs	£250	£250	£450	£200	2%
Playground General Maintenance	£250	£250	£250	£0	2%
Total Playground	£600	£650	£850	£200	4%
Communications & IT Expenditure					
Avon Dassett Parish Council Website	£300	£320	£230	(£90)	2%
Communications & Surveys	£0	£0	£0	£0	0%
IT Software, Hardware & Consumables	£300	£300	£300	£0	2%
Total Communications & IT Expenditure	£600	£620	£530	(£90)	4%
Miscellaneous					
Coffee Morning Expenses & Xmas Gathering	£150	£150	£180	£30	1%
Other - Section 137	£0	£0	£0	£0	0%
Defibrillator	£200	£200	£200	£0	1%
Community Projects	£0	£750	£1,000	£250	0%
Total Miscellaneous	£350	£1,100	£1,380	£280	2%
TOTAL PAYMENTS	£15,610	£15,610	£15,610	£0	

Ring Fenced Funds

	01 April 2020
Defibrillator	£250.00
St John's Steps Appeal Funds	£86.19
IT Equipment & Software	£562.53
Playground Lease Grant	£200.00
Neighbourhood Watch	£185.00
Village Cemetary	£575.00
Reading Room Maintenance	£8,810.00
Parish Plan	£2,000.00
Playground Maintenance	£250.00
Village Maintenance	£230.00
	£13,148.72