

**Minutes of Avon Dassett Parish Council Video Conference Meeting
Tuesday 28th April 2020.**

The meeting commenced at 6.30pm.

Avon Dassett Parish Councillors, The County Councillor, The District Councillor and Members of the public were admitted to the meeting.

Everyone who had registered to attend, arrived to the waiting room, with the exception of John Rawlings. All those in the waiting room were admitted to the meeting. The audio and video connections were tested.

The meeting was locked after the tests, shortly after the 6.30pm start time.

At the start of the meeting the Chairman, Trevor Gill read the following information:

- This meeting is being recorded and the record will be retained by the Clerk for 3 weeks to enable the production of the minutes, after which, the recording would be deleted. Trevor Gill asked both members of the public, individually, whether they objected to the recording of the meeting. Both confirmed that they were happy for the recording to be undertaken.
- The meeting will stay with the agenda in order to ensure it is managed accordingly.
- Everyone to remain muted until they wish to speak, when they must raise their hand to notify their request to speak. The Chair and Clerk will be unmuted in order to manage the proceedings.
- The Clerk asked the members of the public whether they wished their names to appear in the minutes. Peter Biddlestone was in agreement with this and Raymond George Randerson stated his preference to be named. The Clerk confirmed that both names would appear in the minutes.

1) APOLOGIES: None.

2) PRESENT: Trevor Gill (Chair), Mike Blakeman, Darrell Muffitt, Liz Hirst, Phil Baxter, Clerk (Helen Hide-Wright).

Members of the public: Peter Biddlestone, Raymond George Randerson

3) DECLARATIONS OF INTEREST: Phil Baxter: Interest in item 10c.

4) POLICIES & PROCEDURES:

- a) Notice of cancellation of Annual Meetings and all public meetings until further notice.
- b) Formal Adoption of the Scheme of Delegation to the Clerk for Avon Dassett Parish Council. Proposed: Darrell Muffitt, Seconded: Phil Baxter, unanimous.

<http://www.avondassettparishcouncil.com/policies-procedures-registrations/scheme-of-delegation/>

- c) Formal adoption of Remote Meeting Procedures. Proposed: Liz Hirst, Seconded: Darrell Muffitt, unanimous.

<http://www.avondassettparishcouncil.com/meetings/>

Trevor Gill explained that the Remote Meeting Procedures will be regularly reviewed in the light of security and other issues. If necessary any updates will be in the form of Appendices which will be added to the original document once approved.

5) CONFIRM MINUTES: Confirm the minutes of the meeting held on 2nd March 2020. Proposed: Phil Baxter, Seconded: Liz Hirst, unanimous. Signed and dated by Trevor Gill.

At this point the Chairman received a phone call confirming that Councillor Chris Williams was unable to hear the meeting on his laptop. It was not possible to resolve the issues over the phone. Councillor Williams left the meeting.

6) MATTERS ARISING:

- a) Property marking event has been cancelled – carry forward.
- b) Awaiting response from broadband team. Issues with broadband service at The Carrow – carry forward.
- c) Position re area outside the gates to the playground – carry forward.
- d) War Memorial grants on hold – carry forward.
- e) Cannot collect St John's Church gates due to government guidelines – carry forward.
- f) VE Day cancelled – see item 7a.
- g) Review of standing orders on hold no annual meetings allowed at present – carry forward.
- h) Village tidy up cancelled.

Additional Information: Phil Baxter reported that Highways will resume normal operations from the 4th May. Phil Baxter confirmed that he would contact Patch Byrne shortly after that date to progress the outstanding matters.

7) QUESTIONS FROM THE PUBLIC: (Limited to 3 minutes per speaker)

- Raymond George Randerson - No issues raised
- Peter Biddlestone - No issues raised

8) COMMUNITY:

- a) VE Celebrations 2020 Liz Hirst: Due to the current Coronavirus health issues, the VE celebrations will be in the format of an afternoon of celebrations with residents in their own gardens. There will be music from the Yew Tree public house. The Clerk has set up a Zoom online conference for residents to meet, virtually. Residents without internet capability will be contacted and arrangements made to enable connectivity. Thanks to Sarah Richardson and the Local History Group for their work on the newsletter and other help with the VE day celebrations. Bunting has been purchased for £120. **Residents are reminded that social distancing has to be observed at all times.**
- b) Coronavirus update. Liz Hirst: Confirmed that two WhatsApp phone groups have been set up: an emergency WhatsApp group and a second WhatsApp group for day-to-day matters, such as ordering food. The group has been undertaking various activities including supporting residents with shopping, collecting prescriptions and keeping in touch with residents.

Liz Hirst thanked all the many volunteers who are helping in many different ways. The Parish Council offered their thanks too.

In addition, the Book Club has operated via Zoom, the Village Coffee morning will operate via Zoom. Support has been extended to the Kinton Food Bank. The Avon Dassett Community website has implemented a new page giving links to the many websites that have been established to provide valuable advice and support.

The Clerk reported that the insurance company has confirmed cover to the volunteers.

- c) Green Areas Maintenance: Phil Baxter: Notification has been received that the contractor has resumed the mowing service, whilst observing social distancing, including the operatives using separate vehicles.

Trevor Gill asked Phil Baxter if he could put draft a paper with options for the Parish Council in the event that mowing services are halted due to the health emergency. Phil Baxter agreed to develop and circulate a paper. **Action: Phil Baxter to develop a draft paper for discussion, regarding continuity of service regarding mowing.**

Thanks to resident who were willing to mow certain areas while the service was suspended. The insurance company had confirmed insurance cover for the volunteers, to the Clerk.

9) COMMUNICATION & ADMINISTRATION:

- a) Warwickshire County and Stratford on Avon District Councillor's Reports (Appendix A) Reports from John Feilding were circulated in advance of the meeting. The small businesses that are entitled to the grants are not applying in the numbers anticipated. They need to have a business rating or, in the case of small holdings, a ruling is being sought.
- b) Vulnerable people who are entitled to food from the food hub in Stratford, should let SDC know so that they can be supported.

10) PLANNING:

- a) Declarations of interests: Phil Baxter: 10c.
- b) Applications, Decisions, Appeals, Updates. 20/00818/TREE: No representation
- c) 20/00788/TREE 4 Park Drive Cottages: Decision: Consent with conditions

- d) Housing Needs Survey: Darrell Muffitt: The Housing Needs Survey has now been completed and the final copy distributed to Councillors. Suggested that the HNS is accepted by the Parish Council and then to decide how to make that available to the public. Suggests that it is then sent out to residents with an explanation of the context of the report, that it sits within wider considerations, including the parish plan. Acceptance of the Housing Needs Survey: Proposed: Darrell Muffitt, Seconded: Mike Blakeman. **Action: Darrell Muffitt to draft a new item for the website, outlining the HNS** (sent to the Parish Council for agreement prior to publishing). **Trevor Gill to create a page on the Parish Council website.**

<http://www.avondassettparishcouncil.com/housing-needs-survey-2020/>

11) FINANCE:

a) Financial statements (Appendix B):

End of Year Financial Statement: Trevor Gill confirmed that the statement has been used as the basis for the internal audit and accepted by the auditor. The AGAR is being drafted on the basis of this statement. Proposed: Darrell Muffitt Seconded: Mike Blakeman. Signed and dated by Trevor Gill.

Financial Statement at 22nd April 2020: Phil Baxter asked whether the Parish Council should consider splitting costs at a Parish Council meeting, before they are undertaken. The Clerk explained that the facility was required for the internal audit meeting which took place before the meeting and that as per the requirements of the Parish Council and role of the RFO, sought to reduce costs where possible, which had been achieved in this case. The move represented a saving of 50% (£60). Proposed: Darrell Muffitt Seconded: Phil Baxter. Signed and dated by Trevor Gill.

Internal Audit – 15th April 2020: The Clerk confirmed that the internal audit was undertaken remotely, via the Zoom facility. The Auditor praised the process as being extremely successful. The Auditor has praised the approach taken. The AGAR has been drafted by the Clerk and send to the auditor for signing with the aim of presenting it for signing at the next meeting. The audit is progressing.

b) Contracts agreed

12-month SIM only contract for the Parish Council coronavirus support group	£ 250.00
(the cost is currently coming in at £11 plus VAT)	

Payments Made under Emergency Payments:

T. Gill (Keysafe)	£ 13.00
Coronavirus phone monthly account	£ 13.20
Freedom of Information Request Admin Fee	£ 500.00
Avon Dasset Local History Group (website)	£ 250.00
Hide-Wright (Expenses March)	£ 56.80
Zoom Pro Annual Fee	£ 143.88
WALC Membership	£ 123.00

c) Invoices issued / proposed:

R Randerson re Freedom of Information Requests (to be paid to the clerk on a fully costed basis in respect of additional hours worked)	£ 500.00 (payment has not been received)
BDPC Zoom Pro Annual Fee share	£ 60.00

Proposed: Darrell Muffitt Seconded: Phil Baxter

Trevor Gill outlined the invoices issued by the Parish Council, highlighting the invoice for the two Freedom of Information requests and confirming that the Clerk had been paid for the work undertaken. At the time of the meeting, the invoice remained unpaid. Trevor Gill asked whether Mr Raymond George Randerson wished to comment on why the account had not been paid.

Mr Raymond George Randerson explained that his agents were reviewing the material supplied and would advise him when they were content that he should make payment.

There was a discussion about whether the payment was for the work required to gather the material for the FOI request or for the quality of the content. It was agreed

Mr Raymond George Randerson agreed to the invitation to comment, stating that as he has previously stated, to Trevor Gill that Bower and Bailey, his solicitors and Brown & Co, his agents, were reading the papers. He went on to confirm that he had chased them up on the 28th April and that they would action the matter. He went on to say that as soon as he

received their report, they would be submitting further questions as they felt that some items were missing, which was also his view. He went on to say that when everything was together, the payment would be made.

Trevor Gill confirmed that he had a problem with this approach on the basis that the work had been commissioned, undertaken and delivered. He went on to confirm that the Clerk had been paid for the work undertaken.

Mr Raymond George Randerson stated that he has been advised not to pay ADPC and would not do so until his agent's had cleared it. He acknowledged that the Clerk had been paid. He then stated that he would not pay the bill as he felt there were more questions to be asked and that they would need to be answered.

Trevor Gill asked if other councillors would like to comment on this matter.

Darrell Muffitt responded by stating that it was not in anyone's interests to have a public debate about the matter. Trevor Gill confirmed that the discussion would continue within the Parish Council.

12) DATE OF MEETINGS (by video conferencing, until further notice):

(4th May CANCELLED), 1st June, 6th July, 3rd August, 7th September, 5th October, 2nd November, 7th December.

13) AOB:

Councillor Liz Hirst reported that raw sewage was coming down the roadway, from a manhole cover. **ACTION: Phil Baxter will look into this immediately.** John Feilding: Advised that there is an emergency phone number for Severn Trent.

Chris Williams emailed to offer his apologies about the meeting connection. Phil Baxter offered to assist him with this and this was agreed.

The meeting closed at 7.05pm. The recording was stopped.

Signed as a true record

Trevor B Gill
Chair
Avon Dassett Parish Council

1 June 2020

Avon Dassett Parish Council 28th April 2020
County Councillor's Report

1. Coronavirus

As I write this report in lockdown and self-isolation, I reflect on how different the work of a County Councillor has changed. Shire Hall is effectively closed and most of the staff at Shire Hall are working from home although we do have regular briefings on Microsoft Teams. The scale of the economic, environmental and community challenges that we now face should not be under-estimated. The implications of the measures taken to minimise the effects of the Coronavirus pandemic are now being realised. To be effective local democratic Government relies on debate and majority consensus on decisions. As meetings are postponed so decisions are deferred. The long-term way ahead has yet to be determined and will depend on the speed that the virus spreads and its effect. The County Council, as Public Health Authority, is regularly updating its guidance in line with Government Public Health Authority advice. This latter advice is subject to change as more is learnt about the virus. I note that you have set up a system to contact vulnerable people in the village and I am sure that this is appreciated by the residents. In the event of any problem, your first port of call is the WCC website or telephone number 0800 408 1447 for support and advice.

In the budget the Chancellor hardly mentioned local government finances. However, the implications of the lockdown have caused significant changes and it was a sound decision that WCC took to build up their reserves. Even with the additional funds from central government we will be losing some £12 million of revenue and this will result in a new budget being agreed as soon as we are over the current national problems.

2. General

Local elections have been postponed for this year and all being well will take place in May next year. Locally as far as we are concerned it only affects the Police and Crime Commissioner election.

3. Highways

All highway maintenance is currently suspended although requests made electronically will be acted upon as soon as the lockdown is history.

I will be happy to answer any questions you may have.

Cllr Chris Williams
Member for Kineton and Red Horse Division
28.04.2020

From: David Buckland
Sent: 20 April 2020 16:57
To: All Councillors
Cc: All Management Team; Beverley Hemming; Tina Brain; Caroline Nash
Subject: COVID UPDATE : 20/04/2020

Dear All,

I hope that you all remain well during this difficult time, a number of points to cover today:

- Business Rate Grants – so far we have now had 1,712 businesses complete the online form with the details that we need to enable payment. The revenues team have done a fantastic job over the weekend in processing these payments, as of last night grants totalling £15.5m have been processed for payment to 1,237 businesses. We still need details from around 700 businesses, all of which have been written to, however, we will be following this up by calling each of them individually encouraging them to complete the form as soon as possible. Once more if you are approached or aware of a business that may be eligible please provide the following link: <https://www.stratford.gov.uk/online-forms/business-rates-grant-form.cfm>;
- Hubs - Councils in Warwickshire, working together with community and voluntary groups, are supporting the people of Warwickshire through the COVID-19 crisis. The Council continues to offer essential services to people despite public buildings being closed and provide dedicated support to residents identified as extremely clinically vulnerable but recognises that many more people need extra help at this time. Anyone who is vulnerable to COVID-19 who may be isolated at this time without access to support from family, friends or neighbours is also encouraged to get in touch to discuss their circumstances and their needs. People over 70, those with underlying health conditions, suffering COVID-19 symptoms or facing issues related to isolation can call **0800 408 1447** or visit - www.warwickshire.gov.uk/coronavirusvulnerable. This will be launched formally later this week, and I will provide further information at the time;
- Finance – following on from the letter from the Secretary of State over the weekend, we are still waiting to see the level of support that SDC will receive from the £1.6bn which is being allocated nationally, it is expected that we should receive this by Wednesday but it may be later this week;
- DCN Teleconference – we had a further teleconference this afternoon which had over 280 participants!. The two main areas of discussion were around waste and finance as follows:
 - Waste – further thanks from MHCLG at the efforts of local councils in maintaining the waste collection function throughout the crisis. It was acknowledged that this has been a challenge which has been exacerbated by the closure of the Household Waste Recycling Centres (HWRCs). On the HWRCs a consultation exercise was launched last week on the issues that would need to be considered if these were to be reopened safely, only a handful of councils nationally have kept such facilities open due in the main to social distancing and safety issues;
 - Finance – significant concern was raised surrounding the level of the allocations that would be made to district councils from the additional £1.6bn of support, on the previous round SDC received £43,508! Other councils were reporting losses in the year that are greater than their current level of reserves, whilst our losses would be significant they are not of that order.

As I have mentioned before if there is any subject that you would like more information on then please do not hesitate to contact me,

Best Regards

David

**David Buckland
Chief Executive**

Stratford on Avon District Council, Elizabeth House, Church Street, Stratford upon Avon, Warwickshire, CV37 6HX
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email david.buckland@stratford-dc.gov.uk, web www.stratford.gov.uk

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From: David Buckland

Sent: 27 April 2020 16:30

To: All Councillors

Cc: All Management Team; Beverley Hemming; Tina Brain; Caroline Nash

Subject: COVID UPDATE - 27/04/2020

Dear All,

A couple of issues to update you on today.

- Business Grants – we are expecting Government to publish again today of the payments that have been made to businesses by each local authority. For SDC we have now paid £21,695,000.00 to 1758 businesses. That means in the last week £6.13m of grants have been processed and paid to 520, which is a fantastic effort from the team. We have had good success over the last couple of days in contacting businesses who have not yet completed the form and later this week we will enlist your help to help us with this task;
- The main issues announced by Simon Clarke, Local Government Minister at the District Council's Network meeting this afternoon included:
 - That district councils will receive a "very much better deal" from the allocation of the £1.6bn of additional support, the detailed allocations will be announced very soon. Under the first tranche of £1.6bn of funding, district councils received £10m collectively or 0.6%! SDC have estimated the cost of the impact to the Council at around £8.1m, from the first tranche we received £43,508!;
 - A thank you to districts for all of the support in establishing the shielding hubs which are helping the most vulnerable in our communities. Attached is a publication called "Working Together" which has been produced in partnership with public sector bodies across the County, this will be sent to all households over the next couple of weeks;
 - Household Waste Recycling Centres – The minister suggested that following consultation with county councils, DEFRA, the police and other stakeholders further guidance will be issued this week on how these may reopen safely across the country;
 - Recovery – the point was made by a number of DCN authorities that districts need to be at the heart of the recovery exercise.

Once more, I hope that you find these updates useful, if there is any other issue that you would like me to cover then please let me know,

Regards

David

David Buckland

Chief Executive

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Warwickshire Together

*Here to
help you*

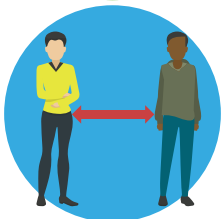
This special edition of Warwickshire Together contains information and advice on where to go for help during the current coronavirus pandemic.

Please remember that specific advice and rules from the UK Government around lockdown may change. The latest information can be found on the government website www.gov.uk/coronavirus

Stay at home, protect the NHS, save lives



Stay at home and only go outside for food, health reasons or work (but only if you cannot work from home)

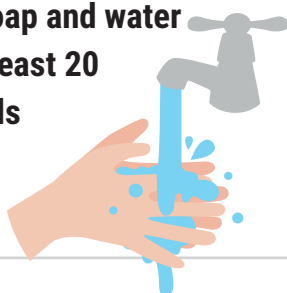


If you go out, stay 2 metres away from other people at all times



Use telephone or online services to contact your GP or other essential services

Don't forget to wash your hands regularly with soap and water for at least 20 seconds



You can stay in touch with your friends and family online or on the telephone



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Staying well



Looking after your health and wellbeing is important during this time to stay well.

Adjusting to a different way of life can be difficult. Everyone reacts differently to events, and our thoughts, feelings and behaviour is affected. There are organisations who offer mental health and wellbeing support in Warwickshire. While face-to-face contact may not currently be available there is online and telephone support on offer.

Physical health has a big impact on how we feel. At times like these, it can be easy to fall into unhealthy patterns of behaviour that end up making you feel worse. Try to eat healthy, well-balanced meals, drink enough water and exercise regularly. Avoid smoking or drugs, and try not to drink too much alcohol.

Visit: warwickshire.gov.uk/mentalhealth and warwickshire.gov.uk/fitterfutures

For more information about how we can support your health and wellbeing, visit: warwickshire.gov.uk/coronavirushealth
Tel: 01926 410410

Using NHS Services

If you have a health concern which isn't an emergency or coronavirus, you can **still contact your GP**. Please call them first and don't just turn up at the practice.

If you think you might have cancer or are worried about a lump, contact your GP.

If you've injured yourself, but it isn't life threatening, use the NHS 111 symptom checker online. If you can't get online, call 111 and they will advise you.

If you or someone you know is having a stroke, heart attack, difficulty breathing, chest pains, is bleeding profusely or unconscious, call 999

If you have symptoms of coronavirus, **do not** go to your GP, pharmacy, urgent treatment centre or A&E.

Stop smoking services

Stop smoking services continue to be available throughout Warwickshire which can be accessed online or via the telephone. To find out more visit: warwickshire.gov.uk/quit4good

Pregnant smokers can call or text: **07917 227 004** or visit: www.quit4baby.co.uk

Drugs and alcohol

For help and support with drug and alcohol problems, services are still available.

Support for Warwickshire children and young people under 25 is provided by Compass.

compass-uk.org/services/warwickshire-cypdas

Support services for people aged over 18 years old is provided by Change Grow Live.

Email: warwickshire.info@cgl.org.uk
Tel: **01926 353513**

Advice about staying warm and well

If your financial situation has changed and you are struggling to pay the bills due to a job loss, uncertain pay or higher use of energy at home, Warwickshire County Council is working alongside Act on Energy to provide support for people who have concerns over energy bills.

Visit: actonenergy.org.uk
Tel: **0800 988 2881**

Warwickshire Local Welfare Scheme

This vital service helps our most at risk residents at times of unavoidable crisis, when they have no other means of help. The scheme provides basic and essential help for food and home energy. The help comes in the form of an emergency food parcel or as credit for a top up energy card.

Visit: warwickshire.gov.uk/localwelfarescheme

Staying safe

Fire safety

When cooking, leave nothing unattended and keep flammable items away from naked flames. Don't overload plug sockets or extension leads and turn electrical items off when you are asleep or out. Fit and regularly test smoke alarms.

If a fire does happen, get out, stay out and call **999**.

For more information on home fire safety visit warwickshire.gov.uk/firesafety

Scams

Fraudsters posing as police, bank staff or council staff are targeting people to steal from them.

The police, your bank or the council will never:

- Ask for your personal details, including your PIN, password or account details. Never give this information to anyone over the phone or in person. If you have done this contact your bank immediately to cancel your card.
- Ask you to transfer money into another account or ask you to withdraw cash. If you have been asked to do this call Warwickshire Police on **101**.
- Send someone to your home to collect cash, bank cards, account details or PIN numbers.

If you have been a victim of a telephone scam, please report it to Action Fraud on 0300 123 2040 or via their website www.actionfraud.police.uk/

For advice on scams, contact Citizens Advice Consumer Service on **0808 223 1133**.

Always call **999** in an emergency.

Online safety

Fraudsters can also target you online. Get the knowledge you need to be safe online with free articles, guidelines and resources visit:

www.cybersafewarwickshire.com

Tel: **01926 412261**

Home and garden safety

Don't take shortcuts or rush DIY; take time to plan the work and consider the risks. Follow the instructions when using power tools or machinery especially for the first time.

Child safety

Keep children safe by making safe environments to play in your house and garden. Don't leave small children unattended and never leave any child alone in, or near, water. Place small objects, poisonous substances and hot and sharp things out of their reach.

For more information visit: www.capt.org.uk

Child abuse and neglect

If you are being abused or you suspect a child is suffering, contact Children's Services on **01926 414144**. Out of hours ring the emergency duty team on **01926 886922**. If you think a child is in danger call **999**.

Domestic abuse

Domestic abuse is never okay! Don't suffer in silence or alone. Police response and support services are still available. If you are in immediate danger call **999**, if you can't speak remain silent or press 55 on a mobile phone.

Refuge provides advice and information access to shelters and rape crisis centres.

www.refuge.org.uk Tel: **0800 408 1552**

If you think someone you know is suffering domestic abuse, ask them to reach out to family and friends for practical help.

Help them to develop a safety plan including numbers of trusted people, important documents, money, a few personal things and a route to leave. Advise them to call **Refuge** or **999** in an emergency.

For more information go to warwickshire.gov.uk/domesticabuse

Support for you

Shielded and vulnerable people

If you are isolated without support from family, friends or neighbours you can get help in Warwickshire. This includes getting food and medication, financial support, mental health and wellbeing advice and housing support.

Visit: [warwickshire.gov.uk/coronavirusvulnerable](https://www.warwickshire.gov.uk/coronavirusvulnerable)
Tel: **0800 408 1447**

Going to shops and pharmacies

Check the opening hours of local supermarkets and pharmacies as they may have changed. Observe the social distancing measures supermarkets and pharmacies have in place. When food shopping be prepared, make a list and only buy what you need. Contact local pharmacies directly for information on any changes to their service.

Financial support

Warwickshire County Council can refer you to financial support including Citizens Advice www.citizensadvice.org.uk for information and advice relating to benefits, employment and money management.

Tel: **01926 410410**.

Support for businesses

These are challenging times if you are self employed or run your own business. Warwickshire County Council is working closely with the District and Borough Councils and other partners to offer advice and support to businesses throughout the county.

For full details of information, guidance and financial support available please visit: [warwickshire.gov.uk/coronavirusbusinesssupport](https://www.warwickshire.gov.uk/coronavirusbusinesssupport)

For regular business information subscribe to our newsletter:

[warwickshire.gov.uk/meansbusiness](https://www.warwickshire.gov.uk/meansbusiness)

Education and schools

Attending school, college or nursery

If you are the parent or carer of a vulnerable child or if you are on the key worker list, then a school place is available for your child. Your school will keep you informed of any changes to these arrangements. If your needs change, contact your school. If you need further advice, please contact our parent/carer's helpline: **01926 412021**.

Early Years Childcare Hubs

We are working with early years childcare providers to offer alternative places for vulnerable children or the children of key workers whose own setting is currently closed. The Early Years Childcare Hubs have been set up across the county.

Please contact the Family Information Service on Tel: **01926 742274**

Email: fis@warwickshire.gov.uk

You can also complete the childcare search online: [warwickshire.gov.uk/childcarefinder](https://www.warwickshire.gov.uk/childcarefinder)

Free School Meals

During term-time

If you are eligible for Free School Meals (FSM) then support is still available to you.

Please contact your child's school to find out whether they are providing food on-site, arranging meal deliveries or providing food vouchers.

Visit: [warwickshire.gov.uk/coronaviruschoolmeals](https://www.warwickshire.gov.uk/coronaviruschoolmeals)

During school holidays

Support is available during the school holidays for eligible families through Warwickshire's Local Welfare Scheme.

Tel: **0800 408 1448** or **01926 359182**

Email: warwickshirelocalwelfarescheme@warwickshire.gov.uk

Supporting others

Support for carers

Providing care to someone who could not cope without you can be hard at this time. The Carer Wellbeing Service, delivered by Carers Trust Heart of England, provides emotional and practical support to help people care for someone and can also provide emergency cover should you need to leave the one you care for.

carerstrusthofe.org.uk/warwickshire-carer-wellbeing-service

Tel: **02476 632972 (option 2)**

Email: carerssupport@carerstrusthofe.org.uk

Further support for carers is also available at warwickshire.gov.uk/carers

Young people who care for family members can get help. Visit:

www.warwickshireyoungcarers.org.uk

Tel: **02476 217740**

More information about adult social care can be found at:

www.warwickshire.gov.uk/adultsocialcare

If you think that an adult with care and support needs is experiencing, or at risk of, abuse or neglect, call **01926 412080**

Contact Warwickshire Police on **101**. If it is an emergency, always dial **999**.

Dementia

Dementia Connect offers practical and emotional support, a listening ear, suggestions on coping through these difficult times and advice about other services that might also be able to help. The service connects you with free support and advice available by phone and online.

Tel: **0333 150 3456**

Email: dementia.connect@alzheimers.org.uk

Visit: alzheimers.org.uk/dementiacconnect

For more dementia support at this time at this time visit:

warwickshire.gov.uk/coronavirusdementiasupport

For more information, please visit Warwickshire's Living Well with Dementia website:

warwickshire.gov.uk/dementia

Health and behaviour advice for parents and carers of children text **Chat health:**
07520 619 376

Bereavement

Losing a loved one at any time can be extremely distressing and experiencing the death of someone special to you during this pandemic is likely to be even more traumatic. The usual ways we would work through what has happened, and the support we could normally expect from friends, family and colleagues may not be available. However, we can support ourselves and each other in different ways.

Don't struggle alone. There are many organisations who offer support to adults and children locally and nationally.

For information about the support services available to you, visit:

warwickshire.gov.uk/bereavement



Community and voluntary groups

Warwickshire Community and Voluntary Action

Warwickshire Community and Voluntary Action (CAVA) champions the voluntary sector and volunteering. The charity gives vital support to volunteers, groups, enterprises and charities that are working to strengthen all of our communities.

Warwickshire CAVA has been recruiting extra volunteers via www.simplyconnectcommunity.uk

For more information visit: www.wcava.org.uk or call your local office:

North Warwickshire: **01827 718080**

Nuneaton & Bedworth: **024 7638 5765**

Rugby: **01788 574258**

Stratford-on-Avon: **07850 515185**

Warwick District: **01926 477512**

Warwickshire Association of Local Councils (WALC)

In response to COVID-19, Town and Parish Councils across Warwickshire are working with local community groups and organising teams of local volunteers to support those in need.

Work includes ensuring that essentials can be provided and making arrangements with local supermarkets to enable purchases to be made for multiple members of their communities quickly. WALC is there to provide help and advice to Local Councils and to share good practice at times like this. WALC can act as a point of contact on behalf of parish councils for individuals in need of support.

Tel: **01789 472616 (Mon – Thurs)**

Email: johnc@walc.org.uk

Visit: www.walc.org.uk

Support from libraries



If you are protecting yourself through self-isolation Warwickshire Libraries are offering services to help you. You need to be a library member to access these services but we can sort that for you too.

Regular befriending telephone call

A friendly member of staff will ring you for a chat regularly - to check how you are getting on and signpost you to other services that might offer help.

Digital Library help

Interested in the digital library but never used it? Someone will contact you to explain how to access electronic books, audio books, magazines and newspapers from home. Visit: bit.ly/2RXlv6f

Weekly activities programme

Sign up to receive a weekly e-newsletter with information about online activities as well as highlighting some great web resources to keep you connected.

Doorstep deliveries

Our volunteers can deliver books or audio books to your doorstep once a month, for three months.

Email: libraryenquiryteam@warwickshire.gov.uk
Tel: **0300 555 8171** and leave a message.



✉ fis@warwickshire.gov.uk

🐦 @WarksFIS

📘 WarwickshireFIS

☎ 01926 742274



Helping Warwickshire families through the COVID-19 pandemic

The Family Information Service provides information, advice and signposting to support on a range of topics.

Information is available on things to do at home, education resources, staying physically and mentally well, family relationships, finance, housing, parenting support, Special Educational Needs and Disabilities and pregnancy. Additional support is also available to families who may need extra help to engage with services.

Sign up to our regular updates - warwickshire.gov.uk/parentupdates

District and Borough Councils

Warwickshire is a two-tier authority which means a range of essential services such as housing, waste collection and recycling are provided by Councils in your District or Borough. Here is a summary of support available at this time, wherever you live.



North Warwickshire
Borough Council

North Warwickshire Borough Council

Here at North Warwickshire Borough Council our upmost priority at this time is to keep everyone safe whilst still providing those services that our communities desperately need.

We have been working incredibly hard to ensure that the most vulnerable people have access to essential items by setting up our distribution hub working with the many volunteer groups that have been set up providing everything people need during this time and communicating with those we haven't heard from through welfare calls, letters and emails.

Some of our services have adapted new ways to reach people our virtual fitness classes for example are proving very popular. We have been incredibly proud of how the people of North Warwickshire have adapted and supported us through any changes to our services and we hope we can continue to do this together. We are here if you need us.

Tel: **01827 715341** or visit: **www.northwarks.gov.uk**.



Nuneaton and Bedworth Borough Council

NBBC continues to maintain a food distribution hub and a local helpline to ensure the most vulnerable residents have access to vital supplies, circa 1000 essential packages have been delivered so far. If you have no access to food & support & need help call **0800 4081447** or NBBC on **02476 376376**, email: **communities@nuneatonandbedworth.gov.uk**

We are processing the small business grant payments speedily – Almost £16m (over 75% of our total Government allocation) had been paid out to over 1,200 businesses by 24th April, and we have sent new Business Rates bills to all businesses that were eligible for the

expanded small business and retail relief.

Anyone struggling to pay their council tax can contact: **Recovery.section@nuneatonandbedworth.gov.uk** to discuss payments options or **Benefits.section@nuneatonandbedworth.gov.uk** to discuss claiming assistance. Many services can be accessed online at **nuneatonandbedworth.gov.uk/MyServices**

For any issues relating to homelessness call **02476 376406**. **02476 376376** Customer Services

Visit **nuneatonandbedworth.gov.uk/coronavirus** for service updates during this pandemic.
nuneatonandbedworth.gov.uk



Rugby Borough Council

If you need our help or support, we are here for you.

The Rugby Foodbank is available to help. You can be referred by Job Centre Plus or the council's Community Advice and Support team. You will be asked some questions about your finances to see if you qualify.

Isolation inspiration. Rugby Visitor Centre and Rugby Art Gallery and Museum have activities to keep you and your family interested, and our Play Rangers have put together craft, kitchen and garden activities. See **www.ragm.co.uk**, **www.therugbytown.co.uk** and **www.rugby.gov.uk/isolationinspiration**

Support for businesses. There is a directory of local farm shops, grocery stores, takeaways and butchers/bakers that can deliver food and groceries at **www.rugby.gov.uk/fooddelivery** and if you run a small business you may be eligible for a cash grant. To check eligibility and to claim your payment of up to £25,000 please see **www.rugby.gov.uk/supportgrant**

Follow Rugby Borough Council at **facebook.com/rugbyboroughcouncil** and **twitter.com/rugbybc**

Visit: **rugby.gov.uk** Tel: **01788 533533**



Stratford-on-Avon District Council

At Stratford-on-Avon District Council, the staff and councillors have been working hard, alongside local voluntary sector and community groups, town, and county council to ensure that the important services we all rely upon continue to be delivered at this time. This has involved establishing a food delivery network; responding to hundreds of calls and emails from residents every day; putting in place new financial support mechanisms and housing some of the most vulnerable.

Stratford-on-Avon District Council is here to support the local community and we want to continue to encourage those in need to contact us, please call the dedicated helpline number on **01789 260980**, email: **CommunityRequests@stratford-dc.gov.uk** or visit: **www.stratford.gov.uk/coronavirus**

You can also still access many services online at **www.stratford.gov.uk** or contact the District Council on **01789 267575**.



Warwick District Council

Warwick District Council is doing everything it can to support communities and keep essential services running.

Supporting shielded individuals. Weekly boxes containing essential food and hygiene items are being delivered to our list of vulnerable residents.

Tel: **01926 456111** (Monday to Friday 9am to 5pm)

Homelessness. Secure accommodation is available for the homeless and those sleeping rough.

Tel: **01926 456129** (Homelessness Support) or **01926 883654** (Council hostel William Wallsgrove House)

Lifeline Service. 24/7 monitoring service for the elderly and vulnerable living alone. Tel: **01926 339577**

Business and Support. Information and applications for government support grants for businesses.

Further information is online at **www.warwickdc.gov.uk**.

Useful contacts

Warwickshire Directory

Find information about local organisations, groups and agencies that provide activities, advice, services and support you:

warwickshire.gov.uk/directory

Directory of COVID-19 support groups

This directory provides useful information about local organisations, groups and agencies that are providing activities, advice, and services to support you during the current COVID-19 crisis:

warwickshire.gov.uk/coronavirusdirectory

Warwickshire County Council

Customer Services Tel: **01926 410410**

Hotline for vulnerable and isolated residents

Tel: **0800 408 1447**

warwickshire.gov.uk

Trading Standards Tel: **0808 223 1133**

Citizens Advice Tel: **0300 330 1183**

Coventry and Warwickshire Mind (mental health)

Tel: **0300 123 3393** Text **86463**

EqulP The Equality Inclusion Partnership

Tel: **07377 431997**

Age UK Tel: **01926 458100**

Samaritans Tel: **116 123**

RISE Children's mental health Tel: **0300 200 2021**

For help to understand this information please contact us on 01926 410410

Follow **#BestWarwickshire** to see latest updates and let us know how you are doing.



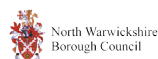
www.facebook.com/WarwickshireCountyCouncil



https://www.instagram.com/bestwarwickshire/



twitter.com/warwickshire_cc



Tuesday, 31 March 2020

	<u>Actual</u>	<u>Net Receipts</u>	<u>Variance With Budget</u>	<u>Budget</u>
Receipts				
Precept	£15,610.00	£15,610.00	£0.00	£15,610.00
Bank Interest	£8.98	£8.98	£8.98	£0.00
Burial Ground	£300.00	£300.00	£300.00	£0.00
Miscellaneous - Funds From Village Functions	£212.65	£212.65	£212.65	£0.00
Hire of Reading Room, car park etc	£10.00	£10.00	£10.00	£0.00
Mowing Refund From Stratford District Council	£531.42	£531.42	£531.42	£0.00
Election Fees Re The Use Of The Reading Room	£825.00	£825.00	£825.00	£0.00
VAT Reimbursement	£1,975.64	£1,975.64	£1,975.64	£0.00
TOTAL RECEIPTS	£19,473.69	£0.00	£19,473.69	£3,863.69

	<u>Actual</u>	<u>Ring Fenced Funds/Fds Received</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	£0.00		£0.00	£0.00	£0.00
Reading Room: Electricity Supply	(£441.00)		(£441.00)	£59.00	£500.00
Reading Room: Maintenance	(£257.69)		(£257.69)	£742.31	£1,000.00
Reading Room: Rates	£0.00		£0.00	£0.00	£0.00
Total Reading Room	(£698.69)	£0.00	(£698.69)	£801.31	£1,500.00

Administration					
Staff costs:					
Clerk's Pay	(£3,881.71)		(£3,881.71)	£618.29	£4,500.00
ADPC Pension Contribution	(£1,116.20)		(£1,116.20)	(£16.20)	£1,100.00
Employee Pension Contribution	(£94.00)		(£94.00)	(£94.00)	£0.00
Administration Expenses	(£255.65)		(£255.65)	£224.35	£480.00
ADPC Training	(£94.00)		(£94.00)	£56.00	£150.00
Audit Fees	(£330.00)		(£330.00)	£20.00	£350.00
Data Protection	(£35.00)		(£35.00)	£15.00	£50.00
Election Fees	(£593.48)		(£593.48)	£406.52	£1,000.00
Councillors' expenses	£0.00		£0.00	£0.00	£0.00
WALC Subscriptions	(£104.00)		(£104.00)	£26.00	£130.00
Insurance	(£494.09)		(£494.09)	£155.91	£650.00
Total Administration	(£6,998.13)	£0.00	(£6,998.13)	£1,411.87	£8,410.00

Village Maintenance					
Street Light Maintenance	(£142.27)		(£142.27)	£7.73	£150.00
Street Light Electricity Supply	(£679.41)		(£679.41)	£70.59	£750.00
Village Maintenance & Mowing	(£3,795.36)	£531.42	(£3,263.94)	(£263.94)	£3,000.00
Tubs Etc	(£288.10)	£212.65	(£75.45)	£174.55	£250.00
Total Village Maintenance	(£4,905.14)	£744.07	(£4,161.07)	(£11.07)	£4,150.00

Playground					
Playground Lease & Inspections	(£153.00)		(£153.00)	(£53.00)	£100.00
Playground Equipment and Repairs	(£1,642.61)		(£1,642.61)	(£1,392.61)	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00	£250.00
Total Playground	(£1,795.61)	£0.00	(£1,795.61)	(£1,195.61)	£600.00

Communications & IT Expenditure					
Avon Dasset Parish Council Website	(£171.43)		(£171.43)	£128.57	£300.00
Communications & Surveys	£0.00		£0.00	£0.00	£0.00
IT Software, Hardware & Consumables	£0.00		£0.00	£300.00	£300.00
Total Communications & IT Expenditure	(£171.43)	£0.00	(£171.43)	£428.57	£600.00

Miscellaneous					
Coffee Morning Expenses & Xmas Gathering	(£368.40)		(£368.40)	(£218.40)	£150.00
Other - Section 137	(£60.00)		(£60.00)	(£60.00)	£0.00
Defibrillator	(£168.30)		(£168.30)	£31.70	£200.00
Community Projects	(£250.00)		(£250.00)	(£250.00)	£0.00
Total Miscellaneous	(£846.70)	£0.00	(£846.70)	(£496.70)	£350.00

TOTAL PAYMENTS	(£15,415.70)	£744.07	(£14,671.63)	£938.37	£15,610.00
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	<u>Ring Fenced Funds</u>			
	<u>01 April 2019</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>31 March 2020</u>
Defibrillator	£250.00	£0.00	£0.00	£250.00
St John's Steps Appeal Funds	£86.19	£0.00	£0.00	£86.19
IT Equipment & Software	£554.51	£8.02	£0.00	£562.53
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00
Village Cemetary	£275.00	£300.00	£0.00	£575.00
Reading Room Maintenance	£8,810.00	£0.00	£0.00	£8,810.00
Parish Plan	£2,000.00	£0.00	£0.00	£2,000.00
Playground Maintenance	£250.00	£0.00	£0.00	£250.00
Village Maintenance	£230.00	£0.00	£0.00	£230.00
Deposit Account Balances As At:	£12,840.70	£308.02	£0.00	£13,148.72

	<u>31 March 2020</u>
Closing Period Bank Balances As At:	
Current Account	£8,869.70
Deposit Account	£13,148.72
Total Bank Balances	£22,018.42

**Avon Dassett Parish Council
Financial Statement**

Balances as at close of business:

Tuesday, 31 March 2020

Current Account:

£8,869.70

Deposit Account

£13,148.72 (Ring fenced funds and interest received)

Bank transactions

Current Account:

Date	Payee	Details	Budget Category	Receipt	Payment
03 March 2020	Transfer	Trevor Gill	Coffee Morning Expenses & Xmas Gathering	£0.00	(£20.94)
03 March 2020	Transfer	H Hide-Wright	Administration Expenses	£0.00	(£39.55)
03 March 2020	Transfer	Waarwickshire County Council	Street Light Maintenance	£0.00	(£142.27)
03 March 2020	Transfer	Trevor Gill	Coffee Morning Expenses & Xmas Gathering	£0.00	(£22.53)
03 March 2020	Transfer	Trevor Gill	Village Maintenance & Mowing	£0.00	(£17.47)
03 March 2020	Transfer	Trevor Gill	Reading Room: Maintenance	£0.00	(£45.04)
03 March 2020	Transfer	Zurich Insurance	Insurance	£0.00	(£494.09)
19 March 2020	Direct Debit	1 & 1 Internet Ltd	Avon Dassett Parish Council Website	£0.00	(£21.71)
20 March 2020	Transfer	SLCC	ADPC Training	£0.00	(£64.00)
20 March 2020	Standing Order	H L Hide-Wright	Clerk's Pay	£0.00	(£322.96)
20 March 2020	Direct Debit	N Power	Reading Room: Electricity Supply	£0.00	(£21.00)
24 March 2020	Standing Order	Warwickshire Pension Fund	ADPC Pension Contribution	£0.00	(£82.05)
24 March 2020	Standing Order	Warwickshire Pension Fund	Employee Pension Contribution	£0.00	(£18.80)
27 March 2020	Direct Debit	Total Gas & Power	Street Light Electricity Supply	£0.00	(£32.41)
				£0.00	(£1,344.82)

Deposit Account

Date	Payee	Details	Budget Category	Receipt	Payment
09 March 2020	Lloyds Bank	Lloyds Bank	Bank Interest	£0.50	£0.00
16 March 2020	Transfer	Trevor Gill	W Sherriff Cemetery Fees	£100.00	£0.00
				£100.50	£0.00

Ring Fenced Funds

Defibrillator	£250.00
St John's Steps Appeal Funds	£86.19
IT Equipment & Software	£562.53
Playground Lease Grant	£200.00
Neighbourhood Watch	£185.00
Village Cemetery	£575.00
Reading Room Maintenance	£8,810.00
Parish Plan	£2,000.00
Playground Maintenance	£250.00
Village Maintenance	£230.00
Deposit Account Balances As At:	Tuesday, 31 March 2020
	£13,148.72

Payments For Authorisation

Payments For Authorisation

£0.00

Emergency Payments for Authorisation

£0.00

The bank balances stated on this Financial Summary have been reconciled to the bank statements

Dated:

Tuesday, 31 March 2020

Signed
Chair Avon Dassett Parish Council

Avon Dassett Parish Council

Fixed Assets Schedule As At: 31 March 2020

						<u>Insurance</u>	
						<u>Section</u>	<u>Value</u>
	<u>31/03/2016</u>	<u>31/03/2017</u>	<u>31/03/2018</u>	<u>31/03/2019</u>	<u>31/03/2020</u>		
Playground equipment & contents	£24,448	£24,448	£24,448	£24,873	£24,448		
Reading Room - at Current valuation	£80,000	£80,000	£80,000	£80,000	£80,000	Buildings	£118,379.33
Burial Ground	£4,000	£4,000	£4,000	£4,000	£4,000		
Playground	£1	£1	£1	£1	£1		
Bus Shelter	£1	£1	£1	£1	£1		
War Memorial	£1	£1	£1	£1	£1		
Street Lights	£1	£1	£1	£1	£1		
Waste Bins	£879	£879	£879	£879	£879		
Salt & Grit Bins	£633	£633	£633	£633	£633	Grit Bin	£102.01
IT Equipment	£851	£851	£666	£666	£666	c	£916.21
Reading Room Furniture	£571	£571	£844	£3,530	£3,530	a	£757.77
Parish Council Notice Board	£1,856	£1,856	£1,856	£2,056	£1,856	b	£3,229.70
Village Notice Board					£300		
Village Benches	£290	£290	£790	£790	£1,215		
Flower Tubs	£918	£918	£918	£918	£918	Plastic Flower Tubs	£918.09
Defibrillator		£1,600	£1,600	£1,600	£1,600	Defibrillator & Cabinet	£1,600.00
	£114,450	£116,050	£116,638	£119,949	£120,049		

Avon Dassett Parish Council

Standing Orders As At 31 March 2020

<u>Beneficiary</u>	<u>Reference</u>	<u>Amount</u>	<u>Frequency</u>
Ms Helen Hide-Wright	Monthly Salary	Variable	Monthly
Warwickshire Pension Fund	Avon Dassett P0285	Variable	Monthly

Direct Debits

The Information Commissioners Office	Data Protection Annual Fee	Variable	Annually
nPower	Reading Room Electricity	Variable	Monthly
Total Energy	Street Light Electricity	Variable	Annually
Numbers Plus	Defibrillator Call Out System	Variable	Annually
1 & 1 Internet	ADPC Website	Variable	Monthly
HMRC	PAYE Payments	Variable	Monthly

**Avon Dassett Parish Council
Financial Statement**

Balances as at close of business:

Wednesday, 22 April 2020

Current Account:	£7,834.76	
Deposit Account	£13,149.28	(Ring fenced funds and interest received)

Bank transactions

Current Account:					Receipt	Payment
Date	Payee	Details	Budget Category			
03 April 2020	Avon Dassett History Group	Community Website Costs	Community Projects			(£250.00)
03 April 2020	H Hide-Wright	Administration Expenses	Administration Expenses			(£56.80)
03 April 2020	T. Gill	Key Safe	Reading Room: Maintenance			(£13.00)
06 April 2020	T. Gill	Coronavirus Mobile Contract	Community Projects			(£13.20)
15 April 2020	Zoom	Zoom Contract	IT Software, Hardware & Consumables			(£143.88)
20 April 2020	N Power	Reading Room Electricity	Reading Room: Electricity Supply			(£21.00)
20 April 2020	1 & 1 Internet Ltd	Website	Avon Dassett Parish Council Website			(£23.95)
22 April 2020	H L Hide-Wright	Salary - April	Clerk's Pay			(£312.37)
22 April 2020	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution			(£159.23)
22 April 2020	Warwickshire Pension Fund	Employee Pension Contribution	Employee Pension Contribution			(£41.51)
				£0.00		(£1,034.94)

Deposit Account					Receipt	Payment
Date	Payee	Details	Budget Category			
09 April 2020	Lloyds Bank	Bank Interest	IT Equipment & Software			£0.56
				£0.00		£0.56

Ring Fenced Funds

Defibrillator	£250.00
St John's Steps Appeal Funds	£86.19
IT Equipment & Software	£563.09
Playground Lease Grant	£200.00
Neighbourhood Watch	£185.00
Village Cemetary	£575.00
Reading Room Maintenance	£8,810.00
Parish Plan	£2,000.00
Playground Maintenance	£250.00
Village Maintenance	£230.00
Deposit Account Balances As At:	Wednesday, 22 April 2020
	£13,149.28

Contracts Agreed		£250.00
	12 month SIM only contract for the Parish Council	

Payments Schedule

Emergency Payments Made					
03 April 2020	Avon Dassett History Group	Community Website Costs	Community Projects		(£250.00)
03 April 2020	H Hide-Wright	Administration Expenses	Administration Expenses		(£56.80)
03 April 2020	T. Gill	Key Safe	Reading Room: Maintenance		(£13.00)
06 April 2020	T. Gill	Coronavirus Mobile Contract	Community Projects		(£13.20)
15 April 2020	Zoom	Zoom Contract	IT Software, Hardware & Consumables		(£143.88)
20 April 2020	N Power	Reading Room Electricity	Reading Room: Electricity Supply		(£21.00)
20 April 2020	1 & 1 Internet Ltd	Website	Avon Dassett Parish Council Website		(£23.95)
20 April 2020	FOI Fees	Fees Received			(£500.00)
				(£1,021.83)	

Payments for Authorisation	WALC	WALC Membership	WALC Subscriptions	(£123.00)
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Invoices Issued	R Randerson	FOI Fees	Fees Received	£500.00
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Invoices Proposed	Burton Dassett Parish Council	Zoom Fees	IT Software, Hardware & Consumables	£60.00
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The bank balances stated on this Financial Summary have been reconciled to the bank statements

Dated: Tuesday, 28 April 2020

Signed
Chair Avon Dassett Parish Council

AVON DASSETT PARISH COUNCIL 2018 - 2019 FINANCIAL YEAR

Wednesday, 22 April 2020

	<u>Actual</u>	<u>Net Receipts</u>	<u>Variance With Budget</u>	<u>Budget</u>
Receipts				
Precept	£0.00	£0.00	(£15,610.00)	£15,610.00
Bank Interest	£0.56	£0.56	£0.56	£0.00
Burial Ground	£0.00	£0.00	£0.00	£0.00
Miscellaneous - Funds From Village Functions	£0.00	£0.00	£0.00	£0.00
Hire of Reading Room, car park etc	£0.00	£0.00	£0.00	£0.00
Mowing Refund From Stratford District Council	£0.00	£0.00	£0.00	£0.00
Election Fees Re The Use Of The Reading Room	£0.00	£0.00	£0.00	£0.00
VAT Reimbursement	£0.00	£0.00	£0.00	£0.00
TOTAL RECEIPTS	£0.56	£0.00	£0.56	£15,610.00

	<u>Actual</u>	<u>Ring Fenced Funds/Fds Received</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	£0.00		£0.00	£180.00	£180.00
Reading Room: Electricity Supply	(£21.00)		(£21.00)	£579.00	£600.00
Reading Room: Maintenance	(£13.00)		(£13.00)	£487.00	£500.00
Reading Room: Rates	£0.00		£0.00	£0.00	£0.00
Total Reading Room	(£34.00)	£0.00	(£34.00)	£1,066.00	£1,280.00

Administration					
Staff costs:					
Clerk's Pay	(£312.37)		(£312.37)	£4,437.63	£4,750.00
ADPC Pension Contribution	(£159.23)		(£159.23)	£1,040.77	£1,200.00
Employee Pension Contribution	(£41.51)		(£41.51)	(£41.51)	£0.00
Administration Expenses	(£56.80)		(£56.80)	£423.20	£480.00
ADPC Training	£0.00		£0.00	£150.00	£150.00
Audit Fees	£0.00		£0.00	£400.00	£400.00
Data Protection	£0.00		£0.00	£50.00	£50.00
Election Fees	£0.00		£0.00	£0.00	£0.00
Councillors' expenses	£0.00		£0.00	£0.00	£0.00
WALC Subscriptions	£0.00		£0.00	£130.00	£130.00
Insurance	£0.00		£0.00	£650.00	£650.00
Total Administration	(£569.91)	£0.00	(£569.91)	£7,240.09	£7,810.00

Village Maintenance					
Street Light Maintenance	£0.00		£0.00	£150.00	£150.00
Street Light Electricity Supply	£0.00		£0.00	£750.00	£750.00
Village Maintenance & Mowing	£0.00	£0.00	£0.00	£3,000.00	£3,000.00
Tubs Etc	£0.00	£0.00	£0.00	£250.00	£250.00
Total Village Maintenance	£0.00	£0.00	£0.00	£4,150.00	£4,150.00

Playground					
Playground Lease & Inspections	£0.00		£0.00	£150.00	£150.00
Playground Equipment and Repairs	£0.00		£0.00	£250.00	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00	£250.00
Total Playground	£0.00	£0.00	£0.00	£650.00	£650.00

Communications & IT Expenditure					
Avon Dasset Parish Council Website	(£23.95)		(£23.95)	£296.05	£320.00
Communications & Surveys	£0.00		£0.00	£0.00	£0.00
IT Software, Hardware & Consumables	(£143.88)		(£143.88)	£156.12	£300.00
Total Communications & IT Expenditure	(£167.83)	£0.00	(£167.83)	£452.17	£620.00

Miscellaneous					
Coffee Morning Expenses & Xmas Gathering	£0.00		£0.00	£150.00	£150.00
Other - Section 137	£0.00		£0.00	£0.00	£0.00
Defibrillator	£0.00		£0.00	£200.00	£200.00
Community Projects	(£263.20)		(£263.20)	£486.80	£750.00
Total Miscellaneous	(£263.20)	£0.00	(£263.20)	£836.80	£1,100.00

TOTAL PAYMENTS	(£1,034.94)	£0.00	(£1,034.94)	£14,395.06	£15,610.00
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Ring Fenced Funds

	01 April 2020	Deposits	Withdrawals	22 April 2020
Defibrillator	£250.00	£0.00	£0.00	£250.00
St John's Steps Appeal Funds	£86.19	£0.00	£0.00	£86.19
IT Equipment & Software	£562.53	£0.00	£0.00	£563.09
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00
Village Cemetary	£575.00	£0.00	£0.00	£575.00
Reading Room Maintenance	£8,810.00	£0.00	£0.00	£8,810.00
Parish Plan	£2,000.00	£0.00	£0.00	£2,000.00
Playground Maintenance	£250.00	£0.00	£0.00	£250.00
Village Maintenance	£230.00	£0.00	£0.00	£230.00
Deposit Account Balances As At:	£13,148.72	£0.00	£0.00	£13,149.28

Closing Period Bank Balances As At: 22 April 2020

Current Account	£7,834.76
Deposit Account	£13,149.28
Total Bank Balances	£20,984.04