

**Minutes of Ordinary Meeting of Avon Dassett Parish Council
Monday 2nd September 2019.**

The meeting commenced at 7.30pm

- 1) APOLOGIES: John Feilding, Chris Williams.

Present: Trevor Gill, Mike Blakeman, Darrell Muffitt, Liz Hirst, Phil Baxter, 6 members of the public.

- 2) DECLARATIONS OF INTEREST:

- 3) CONFIRM MINUTES: Confirm the minutes of the meeting held on 5th Aug 2019. Proposed: Trevor Gill, Seconded: Mike Blakeman. Unanimously agreed.

- 4) MATTERS ARISING: Trevor Gill raised the issue about the speaker wire which is now hanging dangerously low. Phil Baxter confirmed that he has been chasing its removal and acknowledged that it is dangerous.

Action: Phil Baxter to progress.

Trevor Gill will ask the questions submitted re the Police Forum, on the evening and report back to the Parish Council.

The Parish Council has received confirmation that the Coach House, Bitham Hall now has Superfast broadband connection.

One property is still awaiting connection but the infrastructure for Bitham Hall appears to be complete.

Action: Trevor Gill to liaise with the broadband team.

Trevor Gill confirmed that an email has been sent to the Enforcement Officer re the work on a local property queried at the last meeting. It has been confirmed as being a permitted development without the need for formal planning permission.

Mike Blakeman has circulated a draft email, the wording of which was agreed by the Parish Council before being submitted to Stratford on Avon District Council regarding a recent planning application.

Trevor Gill has written a paper to WALC regarding unmetered electricity supply for parish councils and had confirmation that it will be considered by WALC.

- 5) QUESTIONS FROM THE PUBLIC: A local resident advised the meeting that he is arranging to cut the hedge and verge opposite The Old Rectory as a part of local maintenance. The Parish Council thanked the resident for their assistance in keeping the hedge back from the road. Whilst doing the trim, the resident confirmed that they would remove the wire left after the Soap Box Derby. Phil Baxter thanked the resident.

A question was asked about where the Community Infrastructure Levy payment goes to. Mike Blakeman confirmed that it goes to Stratford on Avon District Council.

A question was raised about the content of the recent email sent by the Parish Council to Stratford on Avon District Council in respect of a recent planning application. The Clerk advised that she would investigate the request. The Clerk provided her contact details to the individual and asked for clarification of the information they were seeking in order to progress the enquiry. Trevor Gill confirmed that the Parish Council would have to contact WALC as well as the originators of the emails to establish the legal position. **Action: The Clerk to progress**

A question was raised about an email received by the Clerk. The Clerk confirmed she had received an email pertaining to a planning application (from the Case Officer).

- 6) COMMUNITY

- a) Burial Ground and Cemetery Car Park: Trevor Gill has written to the landowner seeking permission to erect a fence and a gate. **Action: Trevor Gill to progress.**

- b) Community Policing / Neighbourhood Watch – Rural Crime Forum. The Parish Council has received notification that a police forum will be held in Southam on 19 September for Avon Dassett residents. Trevor Gill confirmed that he has written to the Southam Safer Neighbourhood team to enquire why we were not notified that this event is taking place and also to express concern that it is being held in Southam rather than in Avon Dassett. **Action: Trevor Gill to progress and circulate any responses received.**

Trevor Gill and Liz Hirst will be attending the Police Forum on 4 September and putting forward the questions agreed by the Parish Councillors.

- c) Superfast Broadband: Concern has been raised that a few properties in the village did not receive the original survey and that this could account for the low response (12 to date). The survey was attached as an appendix to the minutes for the meeting held on 5 August 2019. It was agreed that the survey will be redelivered and Phil Baxter kindly volunteered to redistribute to all properties in the village. Trevor Gill to review the survey and add a short paragraph explaining why redelivery is necessary. **Action: Trevor Gill to amend the survey and Phil Baxter to deliver.**
- d) Playground: The play equipment will be painted now that the school holidays have ended. A review will take place to see what other repairs may be needed to the playground and any costs will be provided for approval at the next meeting. Darrell Muffitt and Phil Baxter confirmed that they have not received further details about a replacement totem pole. **Action: Darrell Muffitt and Phil Baxter to progress.**
- e) The Post Office: Nothing to report.
- f) The Village War Memorial – Specification for cleaning and repair, insurance: A resident of the village has confirmed that they will clean all the war memorial and stones and repoint the wall. They have requested £150 for materials and this will be presented for approval at the next meeting. Confirmation that the necessary insurance is available will be sought prior to the work being undertaken
- g) The Reading Room – Hire for Pop Up Café: The Parish Council expressed its support for the idea and would make the Reading Room available for no charge for the first 2 months, with a review take place to agree the appropriate level of charge. Plans are well advanced and it is hoped that this will start in September and when details are available they will be widely circulated. Trevor Gill confirmed that details of how to use the wood-burner would be provided. The Clerk confirmed that there was no refuse collection from the Reading Room so that any waste would need to be taken away.

It was agreed that Trevor Gill would apply a coat of paint to the bottom half of the Reading Room to improve the appearance of the inside of the building. **Action: Trevor Gill to progress**

- h) Roads Traffic & Drains – An email has been received from the contractor suggesting that extra cuts are required for this season. It was decided to agree to these cuts, which fall within the budget figure.

The streetlight opposite L'Orien is not working. It will be reported to Warwickshire County Council. A new grit bin was installed near the playground and Phil Baxter agreed to remove the old one. **Action: Phil Baxter to report the street light problem to Warwickshire County Council and to remove the old grit bin. Action: Trevor Gill to send Phil Baxter the streetlight map. (This is also attached to these minutes in Appendix A for future reference)**

Severn Trent have recently cleaned the foul sewers in the village. The Clerk confirmed that she did not receive notice of the work. With the increase in rural crime in the area residents are advised to check the ID of anyone seeking to access their property and to report any concerns or issues to either the utility company concerned or the local police. **Action: Phil Baxter to draft a letter to circulated to the Parish Council for comments and then send it to Severn Trent.**

- i) St John's Church – Trevor Gill has chased Stratford on Avon District Council for a response and will continue to do so. **Action: Trevor Gill to progress**

VE Celebrations 2020: Darrell Muffitt tried to register and discovered that registration is required for each event. As this has not been decided, Darrell recommended that the Parish Council discusses that again at

the October meeting. Darrell Muffitt understands that Farnborough village hall will not be hosting an event and that all events will now take place in Avon Dassett. Darrell Muffitt will liaise with the tenants at The Yew Tree to understand their plans and ideas for the VE Day celebrations and attempt to coordinate these with other local events **Action: Darrell Muffitt to progress**

- a) UBUS: The organisation has approached the Parish Council for financial support due to funding cuts. Phil Baxter spoke about a charity he is involved with which receives free maintenance for its minibus. Darrell Muffitt asked for information for local usage of the service. Trevor Gill wished to receive confirmation of whether they are seeking financial support or assistance with the maintenance of the vehicles. Consideration will be made of a donation at the next meeting. It was also agreed that the Parish Council will obtain a poster regarding the UBUS services for distribution and that they would speak to local residents who could require help to ensure that they are aware of this service. **Action: The clerk to contact UBUS and report back to the Parish Council.**

2) COMMUNICATION & ADMINISTRATION: The Clerk confirmed that she will circulate the correspondence list shortly. It was delayed due to annual leave.

3) COUNCIL REPORTS

- a) Warwickshire County Council: The report was circulated in advance of the meeting and is listed in Appendix B.
- b) Stratford On Avon District Council: No report

4) CORRESPONDENCE

5) PLANNING

- a) Declarations of interests: None
- b) Planning Applications:
 - 19/02208/TREE: St Joseph's Church: No Representation
 - 19/02223/TREE: 15 Avon Carrow: No Representation
 - 19/01235/FUL: Land South West of Bitham Hall: Nothing further to report.
 - 19/01938/FUL: 3 Hill View: Mike Blakeman circulated a draft report of his observations and read it out to the meeting. Darrell Muffitt proposed a, "no objection," and to list the comments raised by Mike Blakeman for consideration by Stratford on Avon District Council . The final submission is attached in Appendix C

A resident clarified that the building is shared with No 4 Hill View. The proposal will affect the draught and efficiency of the chimney. The four cottages in Hill View have a stepped roof, in a consistent, staggered gradient following the hillside. Concerns were expressed over the impact of the proposal on the appearance of the cottages and how work on the chimney will impact the adjoining property. The Parish Council advised the resident to register their views with Stratford on Avon District Council and confirmed that the Parish Council is a consultee in the process with the planning officer making the planning decision.

Action: Mike Blakeman to forward submission for the Clerk to submit to Stratford on Avon District Council.

- c) Planning Decisions: 19/00418/FUL: Orchard Lodge: Refusal
- d) Housing Needs Survey: A draft letter and questionnaire have been sent to WRCC for their comments. These are attached to these minutes, Appendix D. WRCC has confirmed that the draft survey will be reviewed and that the final version will be ready for the meeting on the 7th October, ready for distribution by the 14th October. It will requested that all responses are received by 14 November which should enable the draft report to be prepared before the end of the year.

6) FINANCE:

Audit: No update.

Electricity Contract: Following the last meeting Trevor Gill has reviewed the quotes received and has now received an alternative quote from ESPO which has been circulated to Councillors. The increase is likely to be less than £100 on the current contract and a significant saving compared with what was offered by the current provider. It was proposed that we accept the ESPO quote: Mike Blakeman, Seconded: Darrell Muffitt.

Thomas Fox: The amount listed on the agenda was an estimate however, the invoice arrived after the agenda was published and was significantly higher. The invoice payment will be dealt with at the next meeting as the invoice arrived too late to be listed for payment at this meeting.

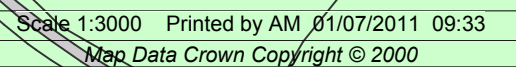
Administration expenses	£ 22.40
Coffee morning	£ 13.15
Stratford District Council Inv 2011592 Contested Election	£593.48

The Financial Statement – Appendix E was approved.

Proposed: Darrell Muffitt, seconded: Mike Blakeman.

- 7) MEMBER REPORTS: Trevor Gill confirmed that the Fete profits were approximately £4,700 with some outstanding invoices still to be paid. He advised that the sum of £1,000 is to be presented to The Pam Britton Trust For Dementia this week and that arrangements are being made for a presentation to The Samaritans. Full accounts will be issued in due course.
- 8) DATE OF MEETINGS: 7th Oct, 11th Nov, 9th Dec.

The meeting closed at 20.20pm.



1. General

With the end of summer 2019, a year so far dominated by the indecision and political debate created by Brexit, and the consequent lack of information over Local Government finance, a new Prime Minister and subsequent Cabinet reshuffle, has not helped local government planning. Although the County Council has developed a three-year plan we are told that this year we will only receive funding to cover this year. As I have already mentioned, Warwickshire County Council has a new Chief Executive and five new Directors and an organisation reshuffle of responsibilities at all levels of the organisation.

2. Finance

The financial clock does not stop ticking. We are already planning next year's (2020-21) Budget and although the Council's finances (including reserves) are healthy, pressures in the pipeline, especially Adults and Children, exist and without further dedicated funding will take funds from other services. The rise in crime, especially in rural areas, continues to cause concern. Council tax rises are presently capped and other sources of funding are limited. S106 monies continue to be received across the County. Major road schemes are being progressed but the process is slow and design work does not start until money is received from the developers.

3. Highways

The routine annual resurfacing programme is well underway and the final grass verge cut is nearing completion. Coordination of all the utilities works, associated with all the new housing, is causing concern as many developments are over running their planned schedule. We are fortunate to have excellent Highway Maintenance Engineers who look after our requirements so efficiently in our area.

4. Elderly Care

Public spending for the elderly covers a large area including Care at Home and Care Home provision. Also we have pressures on Health Services with hospital discharge criteria to ensure safe return from Hospital to the community. We are all living longer and generally enjoy good health as we grow old. However, age catches up with us and our brain deteriorate with, in particular, Dementia setting in. The County Council still run Care Homes together with the NHS Rehabilitation Homes to assist returning home after a period of hospitalisation. This all costs the County Council a significant portion of our annual budget. Private Care Homes are well used and generally popular but are costly and not always affordable.

5. Children in Care and at School

Warwickshire is not immune from the national crises of foster children and associated problems of child behaviour in many families. This is exacerbated by the increasing numbers of children with Special Education needs. Although Education (schools) is no longer the direct responsibility of the local authority as more and more schools become Academies, Free Schools or part of a Multi-Academy Trust, there are now only three Warwickshire Secondary Schools that are not academies. However, the provision of "Good, Suitable Schools" is still our responsibility. Locally, the large number of new housing development is putting pressure on this provision and new Primary Schools are being included in some of the developments. One new Secondary School will be necessary soon and its location is being debated. Wellesbourne or Kineton are possible locations. Any new school is automatically a Free School or Academy.

6. Climate Change

WCC, in common with other local councils nationally, has declared that it should be treated as an emergency state of affairs and will take action to reduce the County's carbon footprint. The possible cause is an international issue and although leading by example is to be encouraged, the rest of the world must follow.

Cllr Chris Williams

Member for Kineton and Red Horse Division

31.08.2019

PLANNING APPLICATION 19/01938/FUL

Replace the existing flat roof to the rear of the property with a pitched roof to create a 2nd floor bedroom

3 Hill View, Avon Dassett, CV47 2AY

Summary

The application is for the removal of the flat roof to the rear of the property and to create a 2nd floor bedroom with a pitched roof over.

- The application site is within the Conservation Area.
- The principle house is not listed

Planning History

A previous application (11/00014/FUL) was originally granted for the conversion of an existing garage/workshop into a Granny Annexe to be used solely in conjunction with the existing dwelling. The Annexe now appears to be used as separate B&B accommodation. I have been unable to locate an amendment to the original planning application relaxing the condition that the Annexe is to be used solely in conjunction with the existing dwelling.

The Proposal

- The proposal is to remove the flat roof over the first-floor bedroom to the rear of the property and construct a new pitched roof with an additional bedroom within the roof space.

Observations

- There is no reason in principle to object to the proposal
- The key issues, in my opinion, relate to the design of the roof. In order to achieve the increased height for the roof over the rear section, the roof over the front part of the dwelling is extended towards the rear to a point where the roof slope is nearly twice that of the existing roof so that it is much higher than the two adjacent properties. (See the attached drawings)
- The front section of the new roof would, I believe, have an adverse impact on the view of the cottages that constitute Hill View. Rather than the cottages stepping up the hill with the roofs following the line of the road the visual flow of the roof lines would be interrupted by the higher ridgeline of 3 Hill View and the asymmetrical roof would at odds with the vast majority of the roofs within the Conservation Area which are generally of equal pitches springing from a centre ridge.
- The rear of the property does not cause any major issues, however, the treatment of the gable end using a series of vertical glass windows is somewhat unusual in the context of the other buildings within the Conservation Area.
- **Non-planning matters**
 - There will be significant Party Wall issues to resolve in relation to the junction with 4 Hill View
 - It is likely that the common chimney with 4 Hill View will need significant alteration to meet the current Building Regulations as the current chimney would be significantly lower than the new ridge

Conclusions

It is for the Parish Council as a whole to determine their response to the application. If the Parish Council is of a mind to approve the application I would suggest that the following should be taken into consideration in any comments:

1. The treatment of the front section of the roof needs to be reconsidered in order to reduce its impact on the roofline of this attractive row of cottages which date back to 1902
2. Any alterations that are likely to be required to the chimney in order to comply with Building Regulations should be included within the planning application

Mike Blakeman
Vice Chairman
Avon Dassett Parish Council
02 September 2019

EXISTING ELEVATIONS @ 3 HILLVIEW, AVON DASSETT



FRONT ELEVATION



REAR ELEVATION

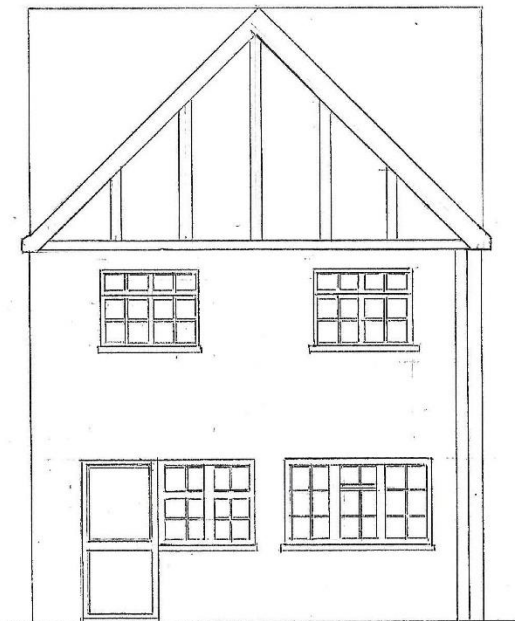
SCALE 1:50 @ A4

DRAWN WJR

DATE: AUGUST 2019



FRONT ELEVATION



REAR ELEVATION

PROPOSED ELEVATIONS AT 3 HILLVIEW COTT. AVON DASSETT

SCALE 1:50 @ A4

DRAWN WJR

DATE: AUGUST 2019



Avon Dassett Parish Council

Housing Needs Survey

The Reading Room
Avon Dassett
Southam
Warwickshire
CV47 2AT

Saturday, 31 August 2019

Dear Householder

The parish council is aware that a lack of suitable housing is an issue for many rural communities, which can lead to local people being forced to move away.

To assess whether or not this is a problem in Avon Dassett parish, and to update the information that was last collected in 2007, we are conducting a survey to identify the homes that local people need. The survey is for everyone, whether or not you are looking for alternative housing. The survey is restricted to those who are currently permanently resident with Avon Dassett parish and additional verification of the right to take part in the survey may be undertaken by Warwickshire Rural Community Council (WRCC).

- People who are not in need of alternative housing are requested to complete part 1 only.
- People who are looking for alternative housing and wish to remain in the parish are requested to complete all parts of the form.

The survey is being carried out in partnership with WRCC, an independent charity that works across Warwickshire and Solihull to sustain rural communities. When the survey is complete the parish council will consider the results and work with WRCC to explore how any local needs can be addressed.

Do you know of people with a local connection to the parish who would like to return to live here?

If you know of anyone with a strong connection to the parish but currently living elsewhere please encourage them to contact Sarah Brooke-Taylor, Rural Housing Enabler for WRCC (01789 842182 or sarahbt@wrccrural.org.uk) so a survey form can be sent to them. They should currently work in the parish, have previously lived in the parish or have a close relative (parent, sibling or adult child) currently living in the parish and are able to demonstrate that they have previously sought to relocate within the parish but have been unable to do so because of the lack of suitable housing.

All information you give will be treated in confidence and the parish council will not see individual replies. The analysis will be carried out independently by WRCC and it will retain, and shred, all returned survey forms.

Please complete and return the attached form by 31 October 2019 using the Freepost envelope provided.

Thank you for your assistance in conducting this survey.

Yours sincerely

Trevor Gill
Chair
Avon Dassett Parish Council



Housing Needs Survey for Avon Dassett Parish

Part One - to be completed by all respondents

1. What is your current situation re housing – please indicate below all that apply:

Homeowner

Tenant

Prospective homeowner

Prospective tenant

Landlord

2. How many bedrooms do you currently have?

(Landlords – please answer by property)

3. Within the next five years how do you see your needs changing? – Please indicate below:

When considering whether or not your current home is suitable for your needs please think about all household members and consider affordability, accessibility, size and security of tenure. Take into account any anticipated changes in circumstances over the next five years.

☐ **Yes**, my current home is suitable (you don't need to complete part two of this form but please return this form using the Freepost envelope attached)

☐ **No**, my current home is not suitable (please complete part two of this form if you believe that you will need alternative accommodation within the parish).

4. In principle would you be prepared to let out any rooms or part of your property to those requiring affordable housing in the Parish?

☐ **Yes** – if yes, please state how many bedrooms and type of accommodation

☐ **No**

5. In principle, would you be in favour of a small development (up to 10 homes) of affordable homes in Avon Dassett specifically for people with a local connection to this Parish? Through a planning obligation (S106 Agreement) such properties would be restricted to people with a local connection (as per Q5 overleaf) in perpetuity.

☐ **Yes**

☐ **No**

Please add any comments you would like to make about local housing, including possible locations that may be suitable for new development, redevelopment or alternative use. These comments may be included anonymously in our report.

2. Life in the Parish

Do you feel Avon Dassett parish lacks any facilities?

☐ Yes – please summarise facilities that are lacking?

☐ No

3. Services Available in the Parish

Do you feel Avon Dassett parish lacks any services?

☐ Yes – please summarise services that are lacking?

☐ No

Part two – to be completed ONLY if your household is in need of alternative housing and you wish to live within the parish

1. Which of the following statements apply to your household (tick all that apply)?

- ☐ Need a larger home
- ☐ Wish to downsize
- ☐ Want my own home & wish to stay in/return to the parish
- ☐ Struggling to afford existing home
- ☐ Need to be closer to a carer or dependent
- ☐ Need a home that is more accessible
- ☐ Current home is in disrepair
- ☐ Need a new home for another reason - please explain below

2. Current dwelling - what type of property do you currently live in?

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Bungalow | <input type="checkbox"/> Flat / maisonette |
| <input type="checkbox"/> House | <input type="checkbox"/> Other |

Number of bedrooms

- | | |
|--|--|
| <input type="checkbox"/> Rent - housing association* | <input type="checkbox"/> Owned (with/without mortgage) |
| <input type="checkbox"/> Rent – private* | <input type="checkbox"/> Live with parents |
| <input type="checkbox"/> Shared ownership (part rent part buy) | <input type="checkbox"/> Other |

*** If you currently rent your home approximately what percentage of your income, after tax, do you spend on rent?**

%

3. What type of property would best suit your household (tick all that apply)?

- | | | |
|-----------------------------------|--------------------------------|--|
| <input type="checkbox"/> Bungalow | <input type="checkbox"/> House | <input type="checkbox"/> Flat / maisonette |
|-----------------------------------|--------------------------------|--|

Number of bedrooms

- ☐ To include a study/space to work from home

☐ Specifically designed to cater for a disability

Please provide details of any specific housing requirements (eg relating to a disability) for yourself or any member of your household who is seeking housing with you.

4. Is your household looking for (tick all that apply)?

- | | |
|---|--|
| <input type="checkbox"/> Rent - housing association | <input type="checkbox"/> Owned (with / without mortgage) |
| <input type="checkbox"/> Rent - private | <input type="checkbox"/> Self-build |
| <input type="checkbox"/> Shared ownership (part rent, part buy) | |

5. What is your connection to this Parish (tick all that apply)?

- ☐ Currently live in the Parish (how many years?)
- ☐ Previously lived in the Parish (how many years?)
- ☐ Have close relatives living in the Parish (eg mother, father, brother, sister, son, daughter)
- ☐ Currently work in the Parish (how many years?)
- ☐ Were born in the Parish but moved away

6. It is important that we understand what people can afford.

This information will not be disclosed to any third party and remains confidential. Financial information helps determine the tenure of property suitable for the household.

Please indicate the approximate total annual gross income (before tax) of the household in need of alternative housing. Do not include housing or other benefits.

£

Do you have savings or equity in your current home that could be used towards a new home?

- ☐ Yes savings £..... / equity £.....
- ☐ No

Do you have access to capital that you could use towards a new home, eg from family?

☐ Yes capital £.....

☐ No

7. Are you registered on the local authority housing waiting list (Home Choice Plus)?

☐ Yes

☐ No

If you wish to apply to rent a housing association property you should be on the housing waiting list. Application forms are available by download (www.homechoiceplus.org.uk), email (housingadviceteam@stratford-dc.gov.uk) or telephone (01789 260861).

8. Details of the household seeking alternative housing

	Age (yrs)	Sex (M / F)	Relationship to person completing survey form
Person 1			<i>Person completing form</i>
Person 2			
Person 3			
Person 4			
Person 5			
Person 6			

9. Please provide your name and contact details. We may need to contact you to obtain further information. Any information you give will remain confidential to WRCC and will not be shared with the parish council or any of its representatives.

Name	
Address	
Email	
Telephone	

Thank you for your assistance in conducting this survey.

If you have questions regarding this survey or you require additional survey forms please contact Sarah Brooke-Taylor, Rural Housing Enabler, by telephone 01789 842182 or email sarahbt@wrccrural.org.uk.

**Please return this form in the Freepost envelope provided
no later than 31 October 2019.**

(or post to Freepost Plus RSRR-KAGE-GBUR, Warwickshire Rural Community Council,
Warwick Enterprise Park, Wellesbourne, Warwick CV35 9EF)

WRCC is a registered charity No.1081017 and a Company Limited by Guarantee in England and Wales No. 3930819
Find out more at www.ruralwarwickshire.org.uk

Avon Dassett Parish Council
Financial Statement

Balances as at close of business: Saturday, 31 August 2019

Current Account:	£10,233.71	
Deposit Account	£12,843.36	(Ring fenced funds and interest)

Bank transactions					
Current Account:					
Date	Payee	Details	Budget Category	Receipt	Payment
06/08/2019	Thomas Fox	Mowing	Village Maintenance & Mowing	£0.00	(£186.60)
06/08/2019	H L Hide-Wright	July Expenses	Administration Expenses	£0.00	(£10.40)
06/08/2019	Numbers Plus	Defibrillator Call Out Fees	Defibrillator	£0.00	(£118.80)
06/08/2019	T Gill	Defibrillator Pads Replacement	Defibrillator	£0.00	(£49.50)
20/08/2019	H L Hide-Wright	Salary - August	Clerk's Pay	£0.00	(£322.96)
20/08/2019	1 & 1 Internet Ltd	Website	Avon Dassett Parish Council Website	£0.00	(£5.99)
20/08/2019	NPower	Reading Roomm Electricity	Reading Room: Electricity Supply	£0.00	(£42.00)
25/08/2019	Warwickshire Pension Fund	ADPC Pension Contribution	ADPC Pension Contribution	£0.00	(£82.05)
25/08/2019	Warwickshire Pension Fund	Employee Pension Contribution	Employee Pension Contribution	£0.00	(£18.80)

Deposit Account					
Date	Payee	Details	Budget Category	Receipt	Payment
09/08/2019	Lloyds Bank	Bank Interest	Bank Interest	£0.55	

Ring Fenced Funds		
Defibrillator		£250.00
St John's Steps Appeal Funds		£86.19
IT Equipment & Software		£557.17
Playground Lease Grant		£200.00
Neighbourhood Watch		£185.00
Village Cemetary		£275.00
Reading Room Maintenance		£8,810.00
Parish Plan		£2,000.00
Playground Maintenance		£250.00
Village Maintenance		£230.00
Deposit Account Balances As At:	Saturday, 31 August 2019	<u>£12,843.36</u>

Payments For Authorisation			
Payment for authorisation			
Thomas Fox	Mowing	Village Maintenance & Mowing	(£186.60)
H L Hide-Wright	August Expenses	Administration Expenses	(£22.40)
Coffee Morning August	Coffee Morning August	Coffee Morning Expenses & Xmas Gathering	(£13.15)
SDC	Election Fees	Election Fees	(£593.48)
			<u>(£815.63)</u>

Dated: Saturday, 31 August 2019

AVON DASSETT PARISH COUNCIL 2018 - 2019 FINANCIAL YEAR
Saturday, 31 August 2019

	<u>Actual</u>	<u>Net Receipts</u>	<u>Variance With Budget</u>	<u>Budget</u>
Receipts				
Precept	£7,805.00	£7,805.00	(£7,805.00)	£15,610.00
Bank Interest	£2.66	£2.66	£2.66	£0.00
Burial Ground	£0.00	£0.00	£0.00	£0.00
Miscellaneous - Funds From Village Functions	£0.00	£0.00	£0.00	£0.00
Hire of Reading Room, car park etc	£5.00	£5.00	£5.00	£0.00
Mowing Refund From Stratford District Council	£0.00	£0.00	£0.00	£0.00
Election Fees Re The Use Of The Reading Room	£425.00	£425.00	£425.00	£0.00
VAT Reimbursement	£1,975.64	£1,975.64	£1,975.64	£0.00
TOTAL RECEIPTS	£10,213.30	£0.00	£10,213.30	£15,610.00

	<u>Actual</u>	<u>Ring Fenced Funds</u>	<u>Net Expenditure</u>	<u>Variance With Budget</u>	<u>Budget</u>
Payments (Annual expenses)					
The Reading Room					
Reading Room: Cleaning	£0.00		£0.00	£0.00	£0.00
Reading Room: Electricity Supply	(£210.00)		(£210.00)	£290.00	£500.00
Reading Room: Maintenance	(£124.95)		(£124.95)	£875.05	£1,000.00
Reading Room: Rates	£0.00		£0.00	£0.00	£0.00
Total Reading Room	(£334.95)	£0.00	(£334.95)	£1,165.05	£1,500.00

Administration**Staff costs:**

Clerk's Pay	(£1,620.99)		(£1,620.99)	£2,879.01	£4,500.00
ADPC Pension Contribution	(£410.25)		(£410.25)	£689.75	£1,100.00
Employee Pension Contribution	(£94.00)		(£94.00)	(£94.00)	£0.00
Administration Expenses	(£59.80)		(£59.80)	£420.20	£480.00
ADPC Training	£0.00		£0.00	£150.00	£150.00
Audit Fees	(£90.00)		(£90.00)	£260.00	£350.00
Data Protection	£0.00		£0.00	£50.00	£50.00
Election Fees	£0.00		£0.00	£1,000.00	£1,000.00
Councillors' expenses	£0.00		£0.00	£0.00	£0.00
WALC Subscriptions	(£104.00)		(£104.00)	£26.00	£130.00
Insurance	£0.00		£0.00	£650.00	£650.00
Total Administration	(£2,379.04)	£0.00	(£2,379.04)	£6,030.96	£8,410.00

Village Maintenance

Street Light Maintenance	£0.00		£0.00	£150.00	£150.00
Street Light Electricity Supply	(£479.50)		(£479.50)	£270.50	£750.00
Village Maintenance & Mowing	(£1,507.01)		(£1,507.01)	£1,492.99	£3,000.00
Tubs Etc	(£150.00)		(£150.00)	£100.00	£250.00
Total Village Maintenance	(£2,136.51)	£0.00	(£2,136.51)	£2,013.49	£4,150.00

Playground

Playground Lease & Inspections	£0.00		£0.00	£100.00	£100.00
Playground Equipment and Repairs	£0.00		£0.00	£250.00	£250.00
Playground General Maintenance	£0.00		£0.00	£250.00	£250.00
Total Playground	£0.00	£0.00	£0.00	£600.00	£600.00

Communications & IT Expenditure

Avon Dasset Parish Council Website	(£77.86)		(£77.86)	£222.14	£300.00
Communications & Surveys	£0.00		£0.00	£0.00	£0.00
IT Software, Hardware & Consumables	£0.00		£0.00	£300.00	£300.00
Total Communications & IT Expenditure	(£77.86)	£0.00	(£77.86)	£522.14	£600.00

Miscellaneous

Coffee Morning Expenses & Xmas Gathering	£0.00		£0.00	£150.00	£150.00
Other - Section 137	£0.00		£0.00	£0.00	£0.00
Defibrillator	(£168.30)		(£168.30)	£31.70	£200.00
Community Projects	£0.00		£0.00	£0.00	£0.00
Total Miscellaneous	(£168.30)	£0.00	(£168.30)	£181.70	£350.00

TOTAL PAYMENTS

	(£5,096.66)	£0.00	(£5,096.66)	£10,513.34	£15,610.00
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Ring Fenced Funds

	01 April 2019	Deposits	Withdrawals	31 August 2019
Defibrillator	£250.00	£0.00	£0.00	£250.00
St John's Steps Appeal Funds	£86.19	£0.00	£0.00	£86.19
IT Equipment & Software	£554.51	£2.66	£0.00	£557.17
Playground Lease Grant	£200.00	£0.00	£0.00	£200.00
Neighbourhood Watch	£185.00	£0.00	£0.00	£185.00
Village Cemetery	£275.00	£0.00	£0.00	£275.00
Reading Room Maintenance	£8,810.00	£0.00	£0.00	£8,810.00
Parish Plan	£2,000.00	£0.00	£0.00	£2,000.00
Playground Maintenance	£250.00	£0.00	£0.00	£250.00
Village Maintenance	£230.00	£0.00	£0.00	£230.00
Deposit Account Balances As At:	£12,840.70	£2.66	£0.00	£12,843.36

Closing Period Bank Balances As At:**31 August 2019**

Current Account	£10,233.71
Deposit Account	£12,843.36
Total Bank Balances	£23,077.07