

AVON DASSETT PARISH COUNCIL

Minutes of Meeting held at the Reading Room on Monday 4 September 2006

- Present A Fraser; K Martin; D Brangwyn; J Burgess;
L Hope-Frost (part attendance); Cllr D Booth; Cllr C Williams;
Clerk
- In Attendance A C Brangwyn; R Randerson (part attendance)
1. Apologies: None
2. Declaration of Interest: None
3. Confirmation of Minutes:
The minutes of the previous meeting were approved as correct by L Hope-Frost and seconded by K Martin; they were then signed by A Fraser.
4. Matters Arising:
- a) Relocation of Tree & Memorial Plaque – L Hope-Frost provided contact details for Mrs Hall's family. Permission has been given to relocate the tree and memorial plaque. Identification of tree species (and future pruning regime) required in order to determine best time and place for relocation of the tree. Final decision to be made at October meeting.
- b) Reading Room – D Lawson instructed to go ahead with the repairs to the porch and to repair/replace the Reading Room window whose framework is rotten; A Fraser to contact D Lawson for start-date for this work.
Thanks expressed to S Mullane for repair of tap.
A Fraser to get quotes for fitment of timer switches to storage heaters.
- c) Traffic Calming – interpretation of data provided from the traffic survey required clarification; to this end Nigel Millington to be invited to October meeting to provide clear explanation of data. Following examination of the traffic speed survey reports, Cllr Booth provided a brief analysis of the data. It was suggested that County Council funding for traffic calming measures would be unlikely on the basis on these results.
- d) Playground – A Fraser awaiting quote from MFM Services to:
- replace part of the boundary fence, remove hedge and plant new hedging.
 - set the mats required at the base of some of the playground swings on a concrete base.
 - remove grass cuttings.
- It was proposed that a compost bay be created adjacent to the playground for future disposal of grass cuttings; this could be used as a village resource.
- e) Burial Ground – quotes to repair the gatepost are awaited from Norman Contracts, Jeremy Davies and MFM Services.
Discussion ensued regarding sign(s) for the burial ground car park. It was proposed that a temporary 'A' board be positioned when required to indicate the car park. K Martin to obtain quotation for sign.
Concern was expressed that visitors to the burial ground park on the grass verge; it was agreed that a 'no parking' sign be placed on or adjacent to the entrance gate to the burial ground. Councillors were asked to consider appropriate wording for this sign in advance of the October meeting at which time a decision can be made.
- f) Parish Website – Briefing session held on 15 August at SDC attended by J Burgess and Clerk. SDC unable to provide questionnaire in time for September meeting of Parish Council; Cllr Williams to investigate the delay in issue of questionnaire. Once the questionnaire is

*AJ Fraser
2/10/06*

completed by Parish Council, a 'scoping' meeting is to be arranged at Parish Council's/SDC's earliest convenience.

- g) Parish Plan – progress report issued by Sandra Rice read to meeting. Materials to be presented to the village at an Open Day on Sunday 8 October. Cllr Williams informed the meeting that SDC is providing both funding and display boards for the the Open Day.
- h) B4100 Junction – information provided by Cllr Booth discussed. Permission from Secretary of State required for a 'Stop' sign at the junction. £3,000 charge to replace existing sign with larger 'Give Way' sign with yellow backboard deemed not to be cost effective. No action to be taken at this time; however, conditions at the junction will be kept under review.
- i) Lichgate at St John the Baptist Church – L Hope-Frost contacted Andrew Pike (Field Officer for Church Commissioners) reference repairs needed to gate. Andrew Pike stated that this is not the property of the Church and suggested Martin Peel (District Council) should be asked to organise repairs; Cllr Williams felt it was unlikely that this request would be granted. L Hope-Frost to contact Pete Wallace for quotation to repair gate.

5. Correspondence:

Independent Inspection of Play Areas – form completed and returned to District Council to arrange for inspection of the playground.

'Society of Local Council Clerks'/ 'Clerks & Councils Direct' – membership not to be taken up.

Banbury Citizens Advice Bureau – Annual Public Meeting to be held on 13 September at 7.30pm at Banbury Town Hall. Request for donation denied.

Central Networks 'Building Better & Safer Environments in your Community' – funding opportunities for community groups – information forwarded to Parish Plan Team.

Fund raising Surgeries in South Warwickshire – set up by WCC to give guidance on fund raising for community and voluntary organisations; copy of information forwarded to Parish Plan Team.

WALC's AGM – notice given of AGM to be held on Tuesday 24 October at 7.30 pm at Shire Hall.

Hillcrest Care Ltd – planning permission to change use of Crandon House to Children's Home denied; Cliff James of Hillcrest Care Ltd will contact Parish Council if a decision to appeal is made.

Horton General Hospital – campaign to retain current services at the Horton General. Letter of support and village petition sent to Campaign Committee.

Planning – At the extraordinary planning meeting of 24 August an application was considered to fell 3 Leylandii conifers at Dasset House for Mr A Rutherford; there was no representation to make.

A provisional date was set for the next extraordinary planning meeting on Thursday 21 September 2006 at 7.30 pm in the Reading Room, should responses to applications be required prior to the next ordinary Parish Council meeting.

Planning permission was granted for arboricultural works at St John the Baptist Church.

Planning permission was granted for arboricultural works at Top Lodge to Mr D Van Den Elst.

Planning permissions were granted for partial conversion and 2 single storey extensions linking the main house with the north and south pavilions at Dasset Fields to Mr & Mrs P Rocher.

6. Financial Statement:

Balances at close of business on Monday 7 August 2006:

Current account	£263.06 credit
Deposit account	£9,685.42 credit

Cheque issued on 31 July 2006:

a) Avon Dasset Parish Plan Steering Group

£25.00

*AS Franke
2/10/06*

(contribution to Parish Plan Questionnaire Prize Draw -
see minutes of Parish Council Meeting of 8 May 2006, item 4.f.)

Cheques issued on 7 August 2006:

a) M Maughan (Clerk's pay & expenses)	£106.40
b) J Kipling (Cleaning)	£16.00
c) M F M Services (Mowing & strimming)	£120.00
d) W Sherriff (Coffee morning expenses – 2 August)	£8.25
e) Npower (Street Lighting – 1/4/06-30/6/06)	£62.82
f) Npower (Reading Room electricity – 28/4/06-6/7/06)	£78.60
g) S F Mullane (Taps for Reading Room)	£14.99
h) W Sherriff (Coffee morning expenses – 5 July)	£5.46

In the absence of an August meeting a resolution was passed at the previous meeting to enable the payment of bills for the above period.

Balances at close of business on Monday 4 September 2006:

Current account	£250.54 credit
Deposit account	£9,418.02 credit

Cheques to be issued:

a) M Maughan (Clerk's pay & expenses)	£101.30
b) J Kipling (Cleaning)	£16.00
c) M Harris (Mowing verges)	£39.32
d) M F M Services (Mowing & strimming)	£100.00

The payment of cheques was proposed by D Brangwyn and seconded by K Martin.

A donation of £116 had been received from the family and friends of Mr Robert Randerson (deceased) to be used for the upkeep of the burial ground; a letter of thanks had been sent on behalf of the Parish Council to Mr Ray Randerson.

7. Council Report:

Reports presented by Cllr Williams and Cllr Booth focused on internal Council measures taken to meet Government-set regulations.

8. Any Other Business:

a) Prior to her departure from the meeting, L Hope-Frost announced that Avon Dasset had won a Gold Medal in the Best Kept Village Competition. An awards presentation will be held on Saturday 30 September.

9. Questions from the Public:

a) R Randerson volunteered his services as Warden for the burial ground. As one of the originators of the 'Rules for the Avon Dasset Cemetery' he proposed that this would benefit from some improvement/updating and volunteered to undertake this process. Parish Council to discuss at next meeting.

10. Date of Next Meeting:

The next meeting will be held on Monday 2 October 2006 at 7.30 pm in the Reading Room.

Meeting closed at 9.15 pm.

*AS Fraser
02/10/06*