

## AVON DASSETT PARISH COUNCIL

### Minutes of Meeting held at the Reading Room on Monday 3 July 2006

Present A Fraser; K Martin; D Brangwyn; J Burgess;  
L Hope-Frost; Cllr D Booth; Cllr C Williams; Clerk

In Attendance -

1. Apologies: None

2. Declaration of Interest: None

3. Confirmation of Minutes:

The minutes of the previous meeting were approved as correct by K Martin and seconded by L Hope-Frost; they were then signed by A Fraser.

4. Matters Arising:

a) Relocation of Tree & Memorial Plaque – a contact number for Mrs Hall's family has yet to be found. Once the family's consent to relocate the memorial tree and plaque is granted, it was agreed that the best time to move the tree would be in the autumn.

b) Reading Room – D Lawson instructed to go ahead with the repairs to the porch and to repair/replace the Reading Room window whose framework is rotten.  
The tap is still faulty.

A Fraser to get quotes for fitment of timer switches to storage heaters.

c) Traffic Calming – J Burgess informed the meeting that data from the traffic survey will be e-mailed to her as soon as it becomes available.

d) Playground – A Fraser awaiting quotes from both Norman Contracts and MFM Services to:  
- replace part of the boundary fence, remove hedge and plant new hedging.  
- set the mats required at the base of some of the playground swings on a concrete base.  
- remove grass cuttings.

e) Burial Ground – quotes to repair the gatepost are awaited from Norman Contracts, Jeremy Davies and MFM Services.

K Martin proposed that a sign to indicate the burial ground car park should be erected; this was agreed by the Council. K Martin to ask Fred Wright (Harris Signs) to contact A Fraser to discuss options for design and materials. Clerk to contact County Highways to request permissions for erection of burial ground car park sign.

A Fraser suggested that a small shed containing tools for grave upkeep, with a water butt to provide water for visitors to maintain grave floral displays, should be provided at the burial ground. It was agreed that this should be pursued at a later date.

f) Street Lighting – both Lamp 10 and the Lichgate Lamp are functioning.

g) Parish Website – No instructions have yet been received from Stratford District Council to move this project forward.

h) Parish Plan – in the absence of a formal report from the Parish Plan Team, J Burgess provided an 'unofficial' update. Parish Plan questionnaires have been issued to villagers, circa 90% of which have been collected. Initial responses have been positive. Sandra Rice to send completed questionnaires for analysis to Warwick Software. The 'additional comments' Appendix will be dealt with by the Parish Plan Team.

i) B4100 Junction – Clerk informed the Council of her letter to Estyn Williams requesting further action to ameliorate road safety at this junction, and the subsequent reply received from his department stating that they "... cannot justify the provision of remedial works at this

*AJ Fraser  
4/9/06*

location". Cllr Booth volunteered to pursue this matter on behalf of the Parish Council.

- j) 'How Can Parishes Help Their Communities' – J Burgess provided a review of the session she attended on 17 June. J Burgess suggested that the Parish Council attempt to gain 'Quality Council' accreditation. A Fraser to consider further.

#### 5. Correspondence:

Coventry & Warwickshire Acute Services Review – consultation document with questionnaire.

Cllr Booth expressed concerns regarding transport to NHS services.

Review of Locality Action Plans 2005-6 – K Martin to complete and return questionnaire.

Letter from the Home Secretary reference Police Force Restructuring – John Reid to provide opportunity for further consultation prior to mergers of police forces proposed by his predecessor – see below item 7. Council Report.

Parish Council Community Emergency Plan – updates required by Warwickshire County Council; Clerk to action. After discussion, it was agreed that further consideration would be given to this subject upon receipt of the updated documentation from the County Council.

Town and Parish Standard:06 – document from the Standards Board for England. It was agreed to circulate this to all Councillors to consider the section regarding Code of Conduct.

Funding Bulletin July Edition – e-mail from Cllr Booth. Document forwarded to Parish Plan Team Leader by Clerk.

Planning – Provisional dates were set for the next extraordinary planning meetings should responses to applications be required prior to the next ordinary Parish Council meeting as follows:

- Thursday 27 July at 7.30 pm in the Reading Room
- Thursday 24 August at 7.30 pm in the Reading Room.

Planning permission was granted to replace the conservatory at Poppy Cottage for Mr & Mrs R Butler.

Planning permission was granted to remove the conservatory, provide a 2 storey rear extension, provide a new roof to the utility room, and install a new front door at Rosary Cottage for Mr & Mrs H Mitchell.

Planning permission was granted for arboricultural works at Orchard End for Mr S F Mullane.

Planning permission was granted for single and 2 storey extensions including alterations to, and change of use of, land associated with a plant nursery to domestic use in order to facilitate the creation of a new access at 2 Gap Cottage for Mr A Walker and Ms C Herald.

#### 6. Financial Statement:

Balances at close of business on Monday 3 July 2006:

Current account	£292.96 credit
Deposit account	£10,223.88 credit

Cheques to be issued:

a) M Maughan (Clerk's pay & expenses)	£106.66
b) J Kipling (Cleaning)	£32.00
c) M Harris (Mowing verges/planting tubs)	£28.66
d) M F M Services (Mowing & strimming)	£150.00
e) W Sherriff (Coffee morning expenses)	£7.76
f) M Edgington (Purchase of plants for tubs)	£29.00
g) Npower (Reading Room electricity – 28/3/06-27/4/06)	£84.82
h) Clement Keys (Audit Fees)	£141.00

The payment of cheques was proposed by J Burgess and seconded by L Hope-Frost.

*As per  
12/4/06*

The Annual Return for 2005/6 has been returned from Clement Keys; Notice of Conclusion of Audit of accounts for year ended 31/03/06 was posted on the Parish noticeboard on 30/06/06.

As no Ordinary meeting of the Parish Council will be held in August – see item 10. below – a resolution was passed to enable the payment of bills for this period. Cheques submitted by the Clerk will be authorised by A Fraser and K Martin.

#### 7. Council Report:

Cllr Williams presented his report.

- Budget process underway.
- Central Government propose to 'tax' Stratford District Council – possibly to the tune of circa £1.5m – for failure to meet recycling targets. The District Council needs to make the public aware that they may face financial penalties if recycling efficiency is not improved.
- Local Plan has been approved.
- SDC plan to introduce a temporary moratorium on any new house building in the district with the exception of exclusive social housing.

Cllr Booth presented his report.

- Waste Reduction: Cllr Booth anticipates that the County Council will require an incinerator or biological digestion processor in Warwickshire in 5-6 years in order to reduce waste to landfill. Recycling needs to be addressed.
- Planning: Cllr Booth suggested that land adjacent to Jct 12 of the M40 may be a possible development site for the future.
- West Midlands Police Force: proposed amalgamation of Warwickshire police force into larger 'West Midlands' force to undergo further consultation.
- Call Centres: Warwickshire County Council to implement Call Centres in Shire Hall and Nuneaton to process calls from general public in order to provide improved services.
- Battlefields Trail: trail map leaflet circulated to Councillors detailing 20-mile walk over battlefields at Edgcote, Cropredy Bridge and Edgehill.
- Social Services: report due reference Adult Social Services in the county.

#### 8. Any Other Business:

- a) J Burgess asked for reassurance that campaigns would be run to inform the public of need for improved domestic and commercial recycling; County and District Councillors affirmed measures would be undertaken to improve recycling efficiency and reduce waste to landfill.
- b) J Burgess informed the meeting that the design of the picnic bench for the playground had been agreed by the Fête Committee; it was hoped that the bench would be constructed and sited in the playground in time for the Fête (ie 5 August 2006).
- c) L Hope-Frost to contact the Commissioners of St John the Baptist Church to request repairs to the lichgate.
- d) L Hope-Frost requested that the Council's appreciation be minuted for the first-rate questionnaire produced by the Parish Plan Team; the Parish Council concurred.
- e) Discussions regarding Lime tree-root damage to Mrs Martin's house took place.
- f) L Hope-Frost had received comments from villagers regarding harsh pruning that had taken place at 6 Lower End; A Fraser to contact Charlie Worrall (the property's owner).
- g) D Brangwyn queried planning application for Cranfield House. Cllr Williams clarified that a request is pending for change of use from guest house to residential children's home.

#### 9. Questions from the Public: - none

#### 10. Date of Next Meeting:

The next meeting will be held on Monday 4 September 2006 at 7.30 pm in the Reading Room.  
Meeting closed at 9.35 pm.

AJ Fraser  
4/9/06